

2018 Georgia FCCLA State Leadership Conference

Adviser Survival Guide



Friday, March 9

Parking

- The Sheraton offers self-parking for \$17.00 per day, per car for conference attendees
- Bus parking is not available at the hotel.
- Chapters needing to park a bus will need to contact the Georgia World Congress Center Marshalling Yard. Bus parking is \$35.00 per bus per day, including a service fee. You can pre-purchase online at www.gwccparking.com. The "Special Bus/Truck Parking" tab is located at the bottom of the screen. Choose the date the bus will arrive, and then use the code Bus30. You will have to register the bus each day (three days total). The address is 362 Ivan Allen Jr Blvd, Atlanta, GA, 30313. **Parking is limited.**
- Buses can drop off conference attendees at the hotel entrance on International Boulevard. **BUSES CANNOT PARK HERE – it is meant for drop off only.**

Conference Registration

10:00 am – 2:00 pm

- Conference registration will take place in the Capitol Ballroom Pre-function area (Level 1).
- Advisers only in the registration line, please.
- If arrival is after 2:00 pm, please go to Athens (Level 2) for registration

Have Ready:

- Completed [Multiple Release Forms](#) in envelope with the [Certification Page](#) on the outside
- Cell Phone Number
- [Items for Atlanta Children's Shelter](#)

What you will receive:

- Registration Packet – programs, nametags, exhibitor cards, press release, ribbons, among other items
- Notification on reserved seating for awards (actual award winners will be announced during the sessions)
- Polo Shirts (included in registration) and Conference T-shirts (if pre-ordered)

STAR Event Registration Packet Pick-up for Advisers – Augusta (Level 2)

10:00 am – 2:00 pm

- Receive information about STAR Events, confirm members will compete
- **STAR Events competitors will receive 3 points on the Point Summary Forms for advisers completing this step**

Statesman Testing (*pre-registered times*)

10:00, 11:00, 2:00, 3:00

- Students will report to Capitol Ballroom Center and South (Level 1) for their assigned testing time, according to pre-registered times
- Students will receive a certificate once the test is complete

Foundation Event – Capitol Ballroom North (Level 1)

10:00 am - 12:00 pm

- See the [Dress Code](#) - Blue jeans, black or khaki pants; chapter FCCLA T-shirt (or other nice shirt)
- A wristband will be given at registration
- Students will be playing trivia games and dancing!

Adviser Orientation

12:00 pm

- Location – Atlanta 1
- For all new or experienced advisers – attend for conference updates or to have questions answered

Voting Delegate Orientation

12:00 pm – 1:00 pm

- Location – Grand Ballroom (Level 3)
- Give the Voting Delegate Folder received at registration to your voting delegate
- Voting Delegates should attend to learn about their role as a Voting Delegate
- Voting Delegates will hear the proposed bylaw amendments
- Voting Delegates will have the opportunity to learn more about the **NEW** election process for State Officer Candidates

STAR Events Orientation

1:00 pm – 2:00 pm

- Locations can be found on the conference schedule in the registration packet
- All STAR Events participants (except Culinary Arts) have an orientation during this time.
- **In order to receive the orientation points located on the Points Summary Form, ALL participants must attend**
- Information about specific STAR Events will be shared
- [Dress Code](#) - Students should be wearing white professional shirts, black bottoms, black sheath dress, black shoes for the orientation.

State Officer Candidate Speeches (Group 1) and Roundtables (Group 2)

2:00 pm – 3:15 pm

Speeches – Grand Ballroom (Level 3) Roundtables – Capitol Ballroom North (Level 1)

- State Officer Candidates are now at-large (no longer running by region).
- National Officer Candidates will also give their speeches during this time.
- Candidates will be split into two groups in order to participate in the speeches and roundtables
- Chapters are encouraged to split up and have students attend both the speeches and the roundtables.
- Speeches will include the candidates giving a two-minute speech on a given topic, as well as answering one fact and one situation question.
- Roundtables are more informal – a chance for chapter members to talk to the candidates

State Officer Candidate Speeches (Group 2) and Roundtables (Group 1)

3:45 pm – 5:00 pm

Speeches – Grand Ballroom (Level 3) Roundtables – Capitol Ballroom North (Level 1)

- During this second portion, Group 1 candidates and Group 2 candidates will switch places.
- Chapters are encouraged to split up and have students attend both the speeches and the roundtables.
- Speeches will include the candidates giving a two-minute speech on a given topic, as well as answering one fact and one situation question.
- Roundtables are more informal – a chance for chapter members to talk to the candidates

State Officer Candidate Voting – AmericasMart, Building 2

6:00 pm – 7:00 pm

- Voting will take place inside the AmericasMart, Building 2 – at a table outside the room where the general sessions will take place
- Ballots for State Officer Candidates and National Officer Candidates are located in the Voting Delegate packet.
- Voting Delegates will be checked off when they arrive to cast their ballots (ballots will remain anonymous).
- Voting Delegates will turn in both ballots during this time.
- Voting Delegates will have an hour to drop off their ballots - they do not have to be there the entire hour.
- Ballots will not be accepted after 7:00 pm.

- Usher Meeting – AmericasMart, Building 2 6:15 pm – 6:30 pm
- For all Opening Session Ushers, a brief meeting will take place right outside the general session room
- Reserved Seating – AmericasMart, Building 2 6:30 pm – 7:00 pm
- For all chapter presidents and others notified.
 - Bring your chapter banner with you.
- Opening and Business Session – AmericasMart, Building 2 7:00 pm – 9:00 pm
- See the [Dress Code](#) (white professional shirts, black bottoms, black sheath dress, black shoes)
 - One member per chapter should sit to the right of the stage for the Parade of Chapters
 - Opening Session Order of Events: Officer Introductions, Opening Ceremony, Patriotic Tribute, Region Officer Introductions, Parade of Presidents, Special Guest Recognition, Lead2Feed, Miracle Minute, State Officer Candidate and National Officer Candidate Introductions, Business Session, Keynote Speaker: John Beede, Closing Challenge
 - **All chapters must send one voting delegate down for designated seating for the Business Session.**
 - Voting Delegates will pick-up a check-in card in the lobby prior to the start of the session, then sit in reserved seating.
 - All Voting Delegates that attend will have their chapter entered into a \$100 drawing.
 - Voting on Bylaw Amendments will take place during this time.
- Curfew 11:00 pm

Saturday, March 10th

- STAR Events Judge Orientation – Atlanta (Level 1) 7:30 am – 9:00 am
- All STAR Events judges should attend, anyone interested in being an alternate judge may check-in with the Judge Coordinator.
 - STAR Events Runners will NOT attend this orientation. They have a different orientation.
- STAR Events Runner Orientation 8:00 am – 9:00 am
- Runners were pre-registered through the online registration system.
 - Runner Check-In from 8:00-8:30 am in Piedmont (Level 2).
 - Runner Orientation from 8:30-9:00 am.
- Culinary Arts STAR Event Orientation – Capitol Ballroom Center & South 8:00 am – 8:30 am
- All Culinary Arts STAR Events participants will attend
- STAR Event Competitions *By Appointment*
- Locations for specific events can be found on the conference schedule located in the registration packet.
 - Participants should be early to their appointment.
 - Schedules will be posted outside each room so participants can see the progress toward their presentation time.
 - Spectators are not allowed in STAR Events
 - Students must follow conference [dress code](#) for all events, unless costumes are allowed.
 - **STAR and State Event competitors will be presenting in a room where others will be presenting as well, please prepare your students for this.**
- State Event Orientations and Competitions *By Appointment*
- [All State Event competitors](#) (except: Statesman, Digital Storytelling, Food Science Investigation) will receive information regarding orientation and competition times in the chapter's registration packet .
 - Each State Event will have different orientation times and start times.
 - Culinary STATE Events can have spectators, if space permits.
 - **STAR and State Event competitors will be presenting in a room where others will be presenting as well, please prepare your students for this.**

- Career and Trade Expo 9:00 am – 3:00 pm
- Several exhibitors will be set up in the Georgia Hall and Capitol Ballroom Pre-Function Areas, encourage students to visit the exhibitors.
 - Career and Trade Expo cards are for students to have stamped by exhibitors.
 - Stamped cards can be turned in at the FCCLA Store to be entered into a drawing for a prize.
- Leadership Workshops – Macon and Valdosta rooms (Level 2) 9:00 am – 3:00 pm
- This year, we have two rooms with workshops presented by FCCLA partners.
 - Encourage students to attend, and attendance is first come, first served.
 - All attendees will be entered to win a prize.
- Reception (*by invitation only*) 5:30 pm – 6:45 pm
- Usher Meeting – AmericasMart, Building 2 6:15 pm – 6:30 pm
- For all Recognition Session Ushers, a brief meeting will take place outside the general session room
- Reserved Seating – AmericasMart, Building 2 6:30 pm – 7:00 pm
- For all award winners notified in registration packet
- Recognition Session – AmericasMart, Building 2 7:00 pm – 9:00 pm
- See [Dress Code](#) for appropriate dress options
 - Order of Events: State Officer Reflections, Introduction of Special Guests, National Program Awards – State Winners, National Officer Introduction, Honorary Memberships, State News Award, Scholarships, Adviser Recognition, Membership Awards, Honor Roll, Chapter of the Year, Board of Directors Recognition, Officer Recognition, Announcement of 2018-19 State Officer Team
- Gala and Reception – Grand Ballroom (Level 3) 9:15 pm – 11:00 pm
- Entrance is given to those wearing a wristband. Wristbands will be located in your chapter's registration packet.
 - Light desserts will be offered, along with beverages.
- Curfew 11:30 pm

Sunday, March 11

SPRING FORWARD!!!! Turn clocks forward one hour!!!!

- Adviser Breakfast - ABAC sponsored event 8:00 am – 9:00 am
- Location – Capitol Ballroom Center and South (Level 1)
 - Adviser Celebration: Celebrate being student free for a moment! 😊
 - Board of Directors election for Adviser Representative
- Usher Meeting – AmericasMart, Building 2 9:00 am – 9:15 am
- For all Awards Session Ushers, a brief meeting will take place outside the room for the general sessions.
- Reserved Seating – AmericasMart, Building 2 9:15 am – 10:00 am
- For top ten STAR Events competitors, top three State Events competitors, top three Online Proficiency Testing competitors and Statesman awardees
 - The list of these winners will be posted outside Headquarters as well as posted online.
- Closing Awards Session – AmericasMart, Building 2 10:00 am – 1:00 noon
- See [Dress Code](#) (white professional shirts, black bottoms, black sheath dress, black shoes)
 - Order of Events: State Officer Installation, NLC Promo, Statesman Awards, Online Proficiency Test Events, State Events, STAR Events, Closing Ceremony, Conference ThinkBack
 - **Students must be onsite to receive a medal – medals will not be shipped to chapters not in attendance.**
- STAR Events Rubric Pick-up 1:00 pm
- Pick up rubrics and certificates in Augusta (Level 2)

National STAR Events Meeting

1:00 pm – 1:30 pm

- Location – Capitol Ballroom North and Center (Level 1)
- Brief meeting for those qualifying to attend National Leadership Conference in Atlanta, Georgia

SAFE TRAVELS HOME!

Meal Information:

- The Sheraton has multiple options for chapter members – including a restaurant and Deli on the 3rd floor
- The Peachtree Center contains a food court with multiple fast-food options.
- Other restaurants are within walking distance, including Hard Rock Café, Ray's in the City, Willy's Mexicana Grill, Tin Lizzy's Cantina, and more!

