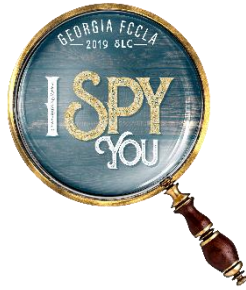


# 2019 Georgia FCCLA State Leadership Conference

## Adviser Survival Guide



### Friday, March 15<sup>th</sup>

#### **Parking**

- The Sheraton offers self-parking for \$17.00 per day, per car for conference attendees
- Bus parking is not available at the hotel.
- Chapters needing to park a bus will need to find their own bus parking. A list of lots are listed on the State Leadership Conference page of the state website.
- Buses can drop off conference attendees at the hotel entrance on International Boulevard. **BUSES CANNOT PARK HERE – it is meant for drop off only.**

#### **Hotel Check-In**

##### **Location: Level 1**

- Bring hotel payment – if not sent in ahead of time
- Make sure you bring in your tax-exempt forms – filled out
- All chapters must pay the state tax of \$5.00 per room per night

*NOTE: Rooms may not be available until after 3:00 pm*

#### **Conference Registration & STAR Events Packet Pick-Up**

**12:00 pm – 3:00 pm**

##### **Location: Capitol Ballroom North (Level 1)**

- Advisers only in the registration line, please.
- If arrival is after 3:00 pm, please go to Savannah (Level 2) for registration

##### *Have Ready:*

- Completed forms – if not submitted ahead of time on the [Wufoo Form](#):
  - [Multiple Release Forms](#)
  - [Certification Page](#)
  - [Adviser Responsibility Form](#)
- Cell Phone Number
- Registration payment – if not sent in ahead of time
- [Items for Pet Partners – Service Project](#)

##### *What you will receive:*

- Registration Packet – programs, nametags, exhibitor cards, ribbons, among other items
- Polo Shirts (included in registration) and Conference T-shirts (if pre-ordered)
- Gala wristbands and Saturday lunch tickets (if applicable)

##### *STAR Event Registration Packet Pick-up for Advisers*

- Receive information about STAR Events, confirm members will compete
- **STAR Events competitors will receive 3 points on the Point Summary Forms for advisers completing this step**

**Statesman Testing (*pre-registered times*)***12:00, 1:00, 2:00, 3:00***Location: Capitol Ballroom South (Level 1)**

- Students will report for their assigned testing time, according to pre-registered times
- Students will receive a certificate once the test is complete

**Foundation Event***1:00 pm – 3:00 pm***Location: Georgia Hall 4-6 and 10-12 (Level 1)**

- See the [Dress Code](#) - Blue jeans, black or khaki pants; chapter FCCLA T-shirt (or other nice shirt)
- **Open to all conference participants!**
- See the [Foundation Event Flyer](#) for more information!

**State Event Orientation and Competitions***Orientation: 1:00; Competitions: 1:30***Location: Atlanta 1-5 (Level 1)**

- These State Events compete on Friday:
  - Creed Speaking & Interpretation
  - Digital Delish Dish
  - Food Science Investigation
  - Power of One
  - Toys That Teach
- All participants will need to attend Orientation at 1:00 pm
- Individual competition times will be given to students upon check in

**Voting Delegate Orientation***1:30 pm – 3:00 pm***Location: Grand Ballroom (Level 3)**

- Give the Voting Delegate Folder received at registration to your voting delegate
- Voting Delegates should attend to learn about their role as a Voting Delegate
- Voting Delegates will hear the proposed bylaw amendments
- Voting Delegates will have the opportunity to learn more about the election process for State Officer Candidates and to speak to all candidates

**Adviser Orientation***2:00 pm – 3:00 pm***Location: Georgia Hall 2-3**

- For all advisers – attend for conference updates or to have questions answered

**State Officer Candidate Speeches***3:00 pm – 4:30 pm***Location: Grand Ballroom (Level 3)**

- **All members should attend the State Officer Candidate speeches**
- State Officer Candidates are at-large (no longer running by region).
- National Officer Candidates will also give their speeches during this time.
- Speeches will include the candidates giving a two-minute speech on a given topic, as well as answering one fact and one situation question.

**State Officer Candidate Voting***4:30 pm – 5:30 pm***Location: Piedmont (Level 3)**

- Ballots are electronic this year.
- Voting Delegates will need to check in at the table outside of Piedmont during the hour voting time.
- Voting Delegates will have an hour to cast off their ballots - they do not have to be there the entire hour.
- Voting Delegates will not be able to vote if not in line by 5:30 pm.

**Usher Meeting***6:15 pm – 6:30 pm***Location: AmericasMart, Building 2**

- For all Opening Session Ushers, a brief meeting will take place right outside the general session room

**Reserved Seating***6:30 pm – 7:00 pm***Location: AmericasMart, Building 2**

- For all chapter presidents, Honor Roll chapters, and others notified
- Bring your chapter banner with you.

**Opening and Business Session***7:00 pm – 9:00 pm***Location: AmericasMart, Building 2**

- See the [Dress Code](#) (white/black professional shirts, black bottoms, black sheath dress, shoes)
- One member per chapter should sit to the right of the stage for the Parade of Chapters
- Opening Session Order of Events: Officer Introductions, Opening Ceremony, Patriotic Tribute, Region Officer Introductions, Parade of Presidents, Special Guest Recognition, Lead2Feed, Miracle Minute, State Officer Candidate and National Officer Candidate Introductions, Business Session, Keynote Speaker: Alex Sheen, Closing Challenge
- **All chapters must send one voting delegate down for designated seating for the Business Session.**
- Voting Delegates will pick-up a check-in card in the lobby prior to the start of the session, then sit in reserved seating.
- All Voting Delegates that attend will have their chapter entered into a \$100 drawing.
- Voting on Bylaw Amendments will take place during this time.

**STAR Events Orientation***9:45 pm – 10:30 pm***Location: See conference schedule in registration packet**

- All STAR Events participants (except Culinary Arts) have an orientation during this time.
- **In order to receive the orientation points located on the Points Summary Form, ALL participants must attend**
- Information about specific STAR Events will be shared
- [Dress Code](#) - Students should be wearing white/black professional shirts, black bottoms, black sheath dress, appropriate shoes for the orientation.

**Curfew** – All students must be in their assigned hotel rooms

*11:00 pm***Saturday, March 16<sup>th</sup>****STAR Events Judge Orientation***7:30 am – 9:00 am***Location: Piedmont (Level 3)**

- All STAR Events judges should attend, anyone interested in being an alternate judge may check-in with the Judge Coordinator.
- Judges will pick up their breakfast and sign in at Piedmont, then judges will be escorted to their competition rooms.
- Judges orientation will happen with their specific lead consultants this year.
- STAR Events Runners will NOT attend this orientation. They have a different orientation.

**STAR Events Runner Orientation***8:30 am – 9:00 am***Location: Macon (Level 2)**

- Runners were pre-registered through the online registration system.
- All runners need to arrive prior to 8:30 am to check in. Orientation starts promptly at 8:30 am
- Breakfast will not be provided. Students should eat breakfast prior to arriving.

**Culinary Arts STAR Event Orientation and Competition***8:00 am – 12:00 pm***Location: Capitol Ballroom Center & South (Level 1)**

- All Culinary Arts STAR Events participants will attend
- Competition will begin at the conclusion of the orientation
- Please bring all equipment, supplies, and ingredients with you

**STAR Event Competitions***By Appointment***Locations: See conference schedule in registration packet**

- Locations for specific events can be found on the conference schedule located in the registration packet.
- Participants should be early to their appointment.
- Schedules will be posted outside each room so participants can see the progress toward their presentation time.
- Spectators are not allowed in STAR Events
- Students must follow conference [dress code](#) for all events, unless costumes are allowed.
- **STAR and State Event competitors will be presenting in a room where others will be presenting as well, please prepare your students for this.**

**Creative Showpiece State Event Orientation and Competition***9:00 am – 12:00 pm***Location: Atlanta 4-5 (Level 1)**

- All participants will attend orientation at 9:00 am
- Competition will begin at the conclusion of the orientation
- Please bring all equipment, supplies, and ingredients with you

**Baking & Pastry (Round 1) State Event Orientation and Competition***9:00 am – 12:00 pm***Location: Capitol Ballroom North (Level 1)**

- Time designations (Round 1 vs Round 2) are located in your registration packet.
- All participants in Round 1 will attend orientation at 9:00 am
- Competition will begin at the conclusion of the orientation
- Please bring all equipment, supplies, and ingredients with you

**Career and Trade Expo***9:00 am – 3:00 pm***Location: Georgia Hall Pre-Function Area (Level 1)**

- Several exhibitors will be set up – all students should visit the expo
- Career and Trade Expo cards are for students to have stamped by exhibitors.
- Stamped cards can be turned in at the FCCLA Store to be entered into a drawing for a prize.

**Pet Partners – Service Project Hands-On Activity Room***10:00 am – 12:00 pm***Location: Valdosta (Level 2)**

- Drop off any service project items that were not dropped off during registration on Friday
- Make care packages and thank you cards for pet handlers
- Learn more about Pet Partners organization

**Leadership Workshops***9:00 am – 3:00 pm***Location: Macon (Level 2)**

- Encourage students to attend workshops presented by FCCLA partners – there will be four workshops total
- Attendance is first come, first served.
- All attendees will be entered to win a prize.

**Say Yes to FCS Event** *1:00 pm – 3:00 pm*

**Location: Valdosta (Level 2)**

- Come learn more about FCS Careers and participate in the FCS Signing Activity

**Usher Meeting** *6:15 pm – 6:30 pm*

**Location: AmericasMart, Building 2**

- For all Recognition Session Ushers, a brief meeting will take place outside the general session room

**Reserved Seating** *6:30 pm – 7:00 pm*

**Location: AmericasMart, Building 2**

- For all award winners notified in registration packet

**Recognition Session** *7:00 pm – 9:00 pm*

**Location: AmericasMart, Building 2**

- See [Dress Code](#) for appropriate dress options
- Order of Events: State Officer Reflections, Introduction of Special Guests, National Program Awards – State Winners, National Officer Introduction, Honorary Memberships, State News Award, Scholarships, Adviser Recognition, Membership Awards, Honor Roll, Chapter of the Year, Board of Directors Recognition, Officer Recognition, Announcement of 2019-20 State Officer Team

**Gala and Reception** *9:15 pm – 11:00 pm*

**Location: Grand Ballroom (Level 3)**

- Entrance is given to those wearing a wristband. Wristbands will be in your chapter's registration packet.
- Light desserts will be offered, along with beverages.

**Curfew** – All students must be in their assigned hotel rooms *11:30 pm*

## **Sunday, March 17<sup>th</sup>**

**Adviser Breakfast** *8:00 am – 9:15 am*

**Location – Capitol Ballroom Center and South (Level 1)**

- Board of Directors election for Adviser Representative
- Enjoy being student free for a moment! 😊

**Usher Meeting** *9:00 am – 9:15 am*

**Location: AmericasMart, Building 2**

- For all Awards Session Ushers, a brief meeting will take place outside the room for the general sessions.

**Reserved Seating** *9:15 am – 10:00 am*

**Location: AmericasMart, Building 2**

- For top ten STAR Events competitors, top three State Events competitors, top three Online Proficiency Testing competitors and Statesman awardees
- The list of these winners will be posted outside Headquarters as well as posted online.

**Closing Awards Session** *10:00 am – 1:00 pm*

**Location: AmericasMart, Building 2**

- See [Dress Code](#) (white/black professional shirts, black bottoms, black sheath dress, appropriate shoes)
- Order of Events: State Officer Installation, NLC Promo, Statesman Awards, Online Proficiency Test Events, State Events, STAR Events, Closing Ceremony, Conference ThinkBack
- **Students must be onsite to receive a medal – medals will not be shipped to chapters not in attendance.**

**STAR Events Rubric Pick-up***After Closing Awards Session***Location: AmericasMart, Building 2**

- Pick up rubrics and certificates – rubrics and certificates will not be mailed

**National STAR Events Meeting***After Closing Awards Session***Location: AmericasMart, Building 2**

- MANDATORY brief meeting for those qualifying to attend National Leadership Conference in Anaheim, California
- Students must attend this meeting in order to qualify for financial assistance from the Georgia FCCLA Foundation and/or reduced-price red blazers

**SAFE TRAVELS HOME!****Meal Information:**

- Saturday lunch tickets will not be sold onsite – those had to be pre-ordered
- The Sheraton has multiple options for chapter members – including a restaurant and Deli on the 3<sup>rd</sup> floor, and a concession stand on the 1<sup>st</sup> floor with reduced price options
- The Peachtree Center contains a food court with multiple fast-food options.
- Other restaurants are within walking distance, including Hard Rock Café, Ray's in the City, Willy's Mexicana Grill, Tin Lizzy's Cantina, and more!

