

2020 Fall Rally Conference Registration Tutorial

This system is NOT pre-populated with names. You will need to type names of attendees in this system.

Information needed to register:

- Chili Cook-off competitor name (if applicable)
- Culinary Competition competitor name (if applicable)
- Knowledge Bowl competitor team names (if applicable)
- Peanut Recipe Competition competitor name (if applicable)

1. Logging In

Click on the [Online Registration link](#) to begin registration. Click the REGISTRATION button on the upper left side of the screen.

FCCLA Georgia FCCLA and Georgia CTI
2017 Fall Leadership Rally

Welcome to Georgia FCCLA and Georgia CTI Online Registration Center.
Please refer to the Fall Rally Registration Tutorial for more information. [Click here for the Adviser Guide](#)

FCCLA Registration: LOG IN BY CLICKING THE REGISTRATION BUTTON TO THE LEFT

Login: FCCLA Chapter ID Number
Password: Same as the affiliation number

If you are a **CTI chapter**: [Click here](#) to add your chapter. Register as XXX High CTI. Please use gafccia as your password. And 1234 as your Chapter ID.

Registration Deadlines:

- Early Bird Registration will end at midnight on **September 22nd**.
- Regular Registration will end at midnight on **September 28th**.
- **All permission forms must be turned in at the Registration Desk on October 11.**
- Payment must be postmarked by **October 3**.
- Registration includes Georgia National Fair Admission, Keynote Speaker and Rally.
- **Bus driver registration is FREE** with NO t-shirt.
- Click on **ITEMS** if you would like to purchase the **UNLIMITED FAIR RIDES for \$20.00**. **The armbands are only available pre-order on or before September 22nd.**
- You may buy the same armbands the day of the Rally at the fair as well for \$20.00 (Cash or Credit ONLY)
- For Knowledge Bowl competitions, register your students and proctor here, too. Click on the **EVENTS** link next to the name.
- For **ALL COMPETITIONS** (including Knowledge Bowl), registrations need to be submitted through the [Georgia National Fair](#).

Parade of Chapters:
Please assign one student to be a chapter representative. You may do this by clicking on "Items" by the student's name. If you would like to volunteer for the Courtesy Corps for the General Session, then click "Items" as well.
Do not submit your registration until you are completely finished and have checked for errors.

If you have questions about registration, e-mail Traci Bryant at gafccia@gmail.com

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FCCLA Chapters:

- Username: Your Chapter ID Number
- Password: Your Chapter ID Number

If you do not remember your chapter ID number, please e-mail the Georgia FCCLA State Office at gafccia@gmail.com.

You will be taken to a screen to verify and update your information. Please update any information. The screen should look like this:

If you are not taken to this page, please click on your school name to edit your information.

Click **SAVE**, then you'll be taken to the registration "wizard". The wizard will take you through all the steps necessary to register attendees: Participant Info, Items, Events, Volunteer and Review.

2. Chapter Info

Click "Add New Name" to begin adding your chapter's information.

3. Chapter Information

To complete the Chapter Registration:

- First Name: Beginning of Chapter Name
- Last: Ending of Chapter Name
- Participant Type: Chapter Registration
- Grade Level:
 - o Middle School --- 6-8
 - o High School --- 9-12
- Levels:
 - o 1 – Level 1 – Grades 6-8
 - o 2 – Level 2 – Grades 9-10
 - o 3 – Level 3 – Grades 11-12

Then click **Next**.

4. Parade of Chapters

Insert 1 in Quantity if your chapter wants to participate in the Parade of Chapters. Click **Next**.

Note: If your chapter plans to participate, the directions for submission can be found in the [Adviser Guide](#).

5. Events/Competitions

Back to Registration List
Finish Processing Later

Participant Info	Items	Events	Volunteer	Questions	Review
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Select Events for Tift County High

Event Name	Min Entries	Max Entries	Select	Questions
State				
Culinary Arts Knowledge Bowl	1	1	<input type="checkbox"/>	List the four members of your team. Include first and last names. Separate each team member with a comma. <input style="width: 100%; height: 20px;" type="text"/> <input type="checkbox"/> I understand that by registering for this event, I will not register for HS FACS/FCCLA Knowledge Bowl
High School Brochure	1	1	<input type="checkbox"/>	Select a category. <input style="width: 80%;" type="text" value="Please Select..."/>
High School Chili Competition	1	1	<input type="checkbox"/>	Provide competitor's name <input style="width: 100%; height: 20px;" type="text"/>
High School Culinary Competition	1	1	<input type="checkbox"/>	Provide competitor's name. <input style="width: 100%; height: 20px;" type="text"/>

Click "Select" next to each competition your chapter and/or member(s) will be competition in.

Note: A high school chapter cannot compete in Culinary Arts Knowledge Bowl AND High School FACS & FCCLA Knowledge Bowl.

Note: You will be charged \$5 per event your chapter is competing in.

For Knowledge Bowl, Chili, Culinary, and Peanut, you must list your member(s) including first and last names. If applicable, separate each team member with a comma.

6. Finish Participant

Back to Registration List
Finish Processing Later

Participant Info	Items	Events	Volunteer	Questions	Review
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Review Information for: Tift County High

Participant Info

First Name Tift County
MI
Last Name High
Participant Type Chapter Registration
Grade 9
Level 2 - Level 2 - Grades 9-10

Items

Item	Price	Quantity
Chapter Representative for Parade of Chapters	\$0.00	1

Event Entries

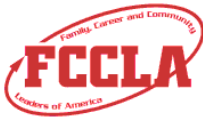
Event	Team Number
High School FCCLA Promotional Presentation	
Peanut Competition (Grades 9-10)	

<< Back
Finish Participant

This screen allows another chance to double check that all competitions are correct before clicking **FINISH PARTICIPANT**.

You'll be taken back to the original page where you can either **ADD NEW NAME** or **FINISH REGISTERING**.

7. Processing Registration



Georgia FCCLA and Georgia CTI
2020 Fall Leadership Rally

REGISTRATION

LOG OUT

[Adviser Guide](#)

[Fall Rally Information](#)

[Competition Registration](#)

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Registration for

[Linsey Rebekah Johnson](#)

(Click the above link to edit your chapter information)

NOTE: Registration will not be completed until you click the button below labeled FINISHED REGISTERING and confirm.

Click the **Add** buttons below for each participant you wish to register.
Once all Participants are listed, Click the **FINISHED REGISTERING** button.

Participant ID	Name	Participant Type	Item Selection			
1499001	Shockley, Linsey	A	Items (\$0.00)		Edit	Delete
1499002	High, Tift County	S	Items (\$0.00)	Event	Edit	Delete

ADD NEW NAME

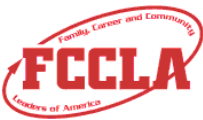
CONTINUE PROCESSING REGISTRATION

I acknowledge that:

- I followed the instructions on the Fall Rally Registration Tutorial, as part of the Adviser Guide.

Click "Continue Procession Registration."

8. View Registration



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REGISTRATION

LOG OUT

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ADD NEW NAME

CONTINUE PROCESSING REGISTRATION

VIEW REGISTRATION

FINISHED REGISTRATION

Click "View Registration" to double check your registration.

9. Finishing Registration

When finished adding names of ALL attendees (students, chaperones, advisers, bus drivers), read the acknowledge statements, click the box next to "I Agree to the above statement(s)" and then click FINISHED REGISTERING. There are **NO REFUNDS** for this conference.

This takes you to a screen showing the registration summary. Once you have clicked the FINISHED REGISTERING button, your registration has been submitted to Georgia FCCLA.

The system automatically generates a confirmation e-mail that serves as an invoice and reminder.

What's needed to complete the Georgia FCCLA Fall Rally Registration?

- Read conference information available online [HERE:](#)
- Fall Rally Adviser Guide
- Knowledge Bowl Study Guides