



EXPLORE YOUR  
UNIVERSE

**Adviser Guide**  
**Georgia FCCLA**  
**Fall Leadership Conference**

**The Georgia FFA-FCCLA Center - November 9<sup>th</sup> & 10<sup>th</sup>**

**Camp John Hope - November 10<sup>th</sup> & 11<sup>th</sup>**

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# Fall Leadership Conference At-A-Glance

## **Description**

While attending the Georgia FCCLA Fall Leadership Conference, students will have the opportunity to expand their leadership potential and develop skills for life planning, goal setting, problem solving, decision making, and interpersonal communication in the workforce. Activities at the conference will include personal and professional development workshops, competitive events, and motivational general sessions.

## **Date & Location**

### **The Georgia FFA-FCCLA Center – November 9<sup>th</sup> & 10<sup>th</sup>, 2021**

720 FFA FHA Road  
Covington, GA 30014

### **Camp John Hope – November 10<sup>th</sup> & 11<sup>th</sup>, 2021**

281 Hope Entrance Road  
Fort Valley, GA 31030

## **Registration Dates & Deadlines**

Registration Site will open and Registration Tutorial will be posted on the Georgia FCCLA website on October 1<sup>st</sup>, 2021

Early Bird Registration: Tuesday, October 19<sup>th</sup>, 2021

Regular Registration: Thursday October 21<sup>st</sup>, 2021

## **Who Can Attend**

All affiliated, paid FCCLA chapter members are eligible to attend the Fall Leadership Conference. Chapter Advisers, Parents, Alumni, Local Administrators, Teacher Educators, and others are eligible to attend. Every person attending the Fall Leadership Conference MUST be registered, paid and have a name badge to enter any session, workshop, and/or meal.

## **Attendee Information Needed to Register**

- Student Name
- Gender
- T-shirt Size
- Competitive Events

## **Required Forms**

- Multiple Release Form – Complete one (1) form per chapter member attending
- COVID Waiver – Complete one (1) waiver per attendee
- Certification Form – One (1) per chapter

## **Chaperone Ratio**

A ratio of one adult for every 10 members is recommended. In the event your county has a different chaperone policy, your county's policy should be followed. When attending Georgia FCCLA conferences and events, advisers are expected to provide adequate supervision for his/her students. All chaperones must follow the Georgia FCCLA code of conduct. Chaperones are expected to attend all workshops or meetings with the members and advisers.

## Cost

<u>Registration Type</u>	<u>Early Bird</u>	<u>Regular</u>	<u>Late</u>
<u>Deadline Date</u>	<u>October 19<sup>th</sup></u>	<u>October 21<sup>st</sup></u>	<u>After October 21<sup>st</sup></u>
<b>Two-Day Package Registration</b> <i>Includes: All sessions, FLC T-shirt, workshops, Foundation event, Day #1 overnight lodging, leadership training, Day #1 Dinner, Conference materials, Day #2 Breakfast &amp; Lunch.</i>	\$75	\$85	<b>Not Available</b>
<b>One-Day Basic Registration</b> <b>Day #2 Only (November 10<sup>th</sup> – COV &amp; November 11<sup>th</sup> – CJH)</b> <i>Includes: All sessions, FLC T-shirt, Workshops, Day #2 Lunch, Conference Materials.</i>	\$45	\$55	\$65
<b>Competitive Events per chapter member</b> <ul style="list-style-type: none"><li>• <i>Statesman or Distinguished Statesman Exam</i></li><li>• <i>Knowledge Bowl</i></li><li>• <i>Membership Recruitment Display</i></li><li>• <i>Lapel Pin Design</i></li><li>• <i>Fashion Stylist Competition</i></li><li>• <i>Preserve and Serve Competition</i></li><li>• <i>Pen It. Print It. Present It. Competition</i></li></ul>	\$10	\$10	\$10
<b>Day #2 – Breakfast Add-On</b> (Included in the Two-Day Package Registration)	\$8	\$8	<b>Not Available</b>
<b>FLC Community Service Project</b> <i>Dreams Come True Charity Walk with Make-A-Wish Foundation Glow-In-The-Dark Charity Walk on Day #1. Price include Walker's Bib and Charity Walk T-shirt. Portion of the sales will go to Make-A-Wish Foundation.</i>	\$22	\$22	<b>Not Available</b>
<b>Registration Deadlines are at 11:59 PM on the Deadline Date</b>			

## Late Registration Policy

- To register late, email Caitlin Roberson at [croberson@gafccla.com](mailto:croberson@gafccla.com)
- Late Registrations will be allowed for 48 hours after the posted Regular Registration Deadline.
  - Saturday, October 23<sup>rd</sup>, 2021, at 11:59 PM
- After 48 hours post regular registration deadline, no late registrations will be accepted.
- There are **no** on-site registrations.
- T-shirts are not guaranteed for late registrations.\*
- For more information on the Late Registration Policy, please refer to the Georgia FCCLA Policy and Procedures Manual.

## Payment Postmark Deadline

Thursday, October 28<sup>th</sup>, 2021

## Registration Refunds

No registration refunds will be processed after the regular registration deadline, October 21<sup>st</sup>, 2021.

# Payments

## **Payment Postmark Deadline**

Thursday, October 28<sup>th</sup>, 2021

## **Payment Options**

### **By Check:**

Checks should be made out to “Georgia FCCLA” and mailed to:

P.O. Box 840  
Bogart, GA 30622

### **By Credit Card:**

Credit Card payments are available upon request.

- Email Caitlin Roberson at [croberson@gafccla.com](mailto:croberson@gafccla.com) if you need to pay with a credit card.
- Partial payments will not be accepted via credit card.
- A 3% credit card processing fee will be added to all credit card invoices.
- Georgia FCCLA used QuickBooks Online Invoices for credit card payments.

## Checklist to Prepare for Fall Leadership Conference

- ❑ Set chapter deadlines for registration and payment
- ❑ Determine student cost to attend with your chapter, including registration fees, meals, travel, etc.
- ❑ Provide students with necessary conference information, including cost and competitions
- ❑ Send a letter to parents with event details
- ❑ Discuss dress code requirements with students
- ❑ Collect student payment before registration deadline
- ❑ Register all students, advisers, chaperones for the conference by the deadline
- ❑ Print emailed invoice and check/double check for accuracy
- ❑ Submit invoice to bookkeeper for payment
- ❑ Mail conference payment to Georgia FCCLA
- ❑ Follow the deadline checklist for all forms and submissions
- ❑ Review Fall Leadership Conference tentative agenda with attending members
- ❑ Ensure students are in proper dress attire before departure
- ❑ Ensure all Multiple Release Forms and Camp Permission Forms are properly completed, bring copies with you to Fall Leadership Conference in a large envelope with certification form (APPENDIX B) on the outside
- ❑ Have all attendees follow and like Georgia FCCLA on social media sites to receive conference updates and emergency information during the conference

## Fall Leadership Conference Dates & Deadlines

Date	Action or Deadline
Tuesday, September 7 <sup>th</sup>	Adviser Guide is Published
Friday, October 1 <sup>st</sup>	Registration Opens
Friday, October 15 <sup>th</sup>	National Anthem Contest Submission Deadline
Tuesday, October 19 <sup>th</sup>	Early Bird Registration Deadline
Thursday, October 21 <sup>st</sup>	Regular Registration Deadline
Thursday, October 21 <sup>st</sup>	Competitive Events Registration Deadline
Thursday, October 28 <sup>th</sup>	Payment Postmark Deadline
November 9 <sup>th</sup> & 10 <sup>th</sup>	Fall Leadership Conference at The Georgia FFA-FCCLA Center in Covington, GA
November 10 <sup>th</sup> & 11 <sup>th</sup>	Fall Leadership Conference at Camp John Hope in Fort Valley, GA

# Event Registration

## Registration Link

<https://www.registermychapter.com/fccla/ga-lc>

### **Special Accommodations/Meals**

***Deadline: October 21<sup>st</sup>, 2021***

For members that require special accommodations, complete the special needs portion in the registration system. Example reasons that students may need special accommodations would include wheelchair access or interpreter services or food allergies.

### **Lodging / Overnight Accommodations**

***Deadline: October 21<sup>st</sup>, 2021***

All camp housing arrangements will be made by the Georgia FCCLA State Office. Cabin assignments will be received during registration on Tuesday, November 9<sup>th</sup> at the Georgia FFA-FCCLA Center or Wednesday November 10<sup>th</sup> at Camp John Hope. Linens will NOT be provided. Pack twin sheets, blanket or sleeping bag, pillow and towels.

### **Registration Refunds:**

No registration refunds will be processed after the regular registration deadline, October 21<sup>st</sup>, 2021

### **Required Forms**

- Multiple Release Form – Complete one (1) form per chapter member attending
- COVID Waiver – Complete one (1) waiver per attendee
- Certification Form – One (1) per chapter

All members must have completed forms (*Appendix A & B*) on file prior to the beginning of the general session. Each chapter will also need to fill out a Certification Form (*Appendix C*).

Forms will be scanned onsite at the registration table and returned to the adviser.



# Georgia FCCLA Dress Code

FCCLA members are expected to display a professional image at all functions. Members should always be respectful to administrators, exhibitors, parents, advisers, and other members. Advisers will ensure that students always look professional and in appropriate attire. Chapter members in inappropriate clothes will be asked to change clothes before returning to a session, workshop, activity, etc.

Activity	Student Attire
<b>Team Building Tactics Training</b>	<b>Athletic Attire (no short shorts), tennis shoes</b>
<b>Day #1 Events</b>	<b>Preferred Attire: Jeans and FCCLA T-shirt</b> <u>Acceptable Attire:</u> Longer-length casual shorts (no short shorts), neat jeans (no holes or tears), collared shirts, sweatshirts, appropriate T-shirts, and casual footwear. <i>Chapter T-shirts are encouraged.</i>
<b>Day #2 Events</b>	<b>Preferred Attire: Khakis and Conference T-shirt</b> <u>Acceptable Attire:</u> neat jeans (no holes or tears), collared shirts, appropriate T-shirts, and casual footwear. <i>(No shorts or Flip Flops)</i>

**\*\*\* For Competitions: See specific competition guidelines for attire.\*\*\***

Advisers and Adult guests are encouraged to follow the dress code.

## **Inappropriate Attire**

The following should not be worn to any FCCLA activity:

- Clothing and accessories which are sexually suggestive, which advertise drugs, alcohol or tobacco products or display profanity.
- See-through, tight fitting, spaghetti straps, strapless, extremely short, or low-cut blouses/tops/dresses/skirts.
- Pants or skirts that are worn below the hip bone; no undergarments may be showing.
- Spandex, leggings, stirrup pants, leotards, short shorts, cutoffs, or pajamas. If leggings are worn, shorts/skirt/dress must be an appropriate length over the leggings.
- Clothing which is stained, torn, or ripped.
- Bare feet

# Georgia FCCLA Code of Conduct

**The Georgia FCCLA Board of Directors decided on Friday, September 3<sup>rd</sup>, 2021, that all attendees will be required to wear a face mask during all Fall Georgia FCCLA Events. Chapter members and advisers will need to wear a face mask in our Sessions, Workshops, and any time where social distancing is not feasible.**

FCCLA members/advisers should follow the following guidelines while attending a Georgia FCCLA sponsored event:

1. Behavior should always be such that it reflects a positive, professional image of you, your chapter, your state and the organization.
2. Attendees shall keep their adult advisers always informed of their activities and whereabouts.
3. Local advisers will be responsible for their attendees' conduct.
4. Attendees will attend all general sessions, workshops, and activities.
5. Attendees will be prompt and prepared for all activities.
6. Identification badges will be worn at all times except when outside the hotel or meeting area.
7. The dress code will be enforced at all times. (The Dress Code is listed in the Adviser Guide.)
8. Any accidents, injuries or illnesses should be reported to the adult chaperone or state adviser immediately.
9. All attendees will observe the curfew set by the State/National Office.
10. Inappropriate physical conduct is not allowed and will be subject to disciplinary action.
11. No student shall leave the camp unless accompanied by his/her adviser or chaperone.
12. If a student is found responsible for stealing or vandalism, the student and his/her parents/guardians will be expected to pay all damages.
13. Attendees attending FCCLA events may not purchase, possess, consumer or be under the influence of alcohol or illegal drugs at any time. Violators will be subject to disciplinary action.
14. Smoking, vaping, or the possession of tobacco, is not allowed.
15. Attendees violating or ignoring any of the conduct rules will subject their entire chapter delegation to being unseated and their candidates or competitive events contestants (if applicable) being disqualified. Individual Attendees who disregard the rules will be subject to disciplinary action and be sent home at their own expense. In the case of student Attendees, parents/guardians will be notified.

# Georgia FFA-FCCLA Center and Camp John Hope Camp Policies

*To be distributed to all FCCLA members prior to arrival*

This event is a school event, so school policies apply. If there is a discrepancy between school policies and camp policies, the strictest rule will apply.

1. Campers must participate in the camp program, display a positive attitude in all events, and conduct themselves appropriately at all times.
2. Students must show respect to all campers, advisors, and staff. Students will follow instructions from **any** advisors, adult supervisors, and camp staff.
3. Campers may not use cell phones during camp programs and activities.
4. Campers must follow the dress code.
5. Campers **MAY NOT enter cabins of the opposite sex, nor may they be in any other cabin besides the one their school is assigned.** This rule applies for the entire week, including check-in and check-out.
6. Campers may not enter any other cabins or buildings that they are not assigned to.
7. Campers must remain in their assigned cabin after curfew.
8. The Center strongly recommends that students do not bring valuable items to camp. If a camper chooses to bring valuable items such as iPads and cell phones, the Georgia FFA-FCCLA Center is not responsible for lost, damaged, or stolen items.
9. Language or behavior that is obscene, violent, or racially or sexually inappropriate is prohibited.
10. Use of tobacco products, alcohol and/or drugs is prohibited.
11. Firearms, weapons, pocket knives and/or firecrackers are prohibited.
12. Skateboards, scooters, and roller blades are prohibited.
13. Graffiti or destructive use of items such as water balloons, shaving cream, and toilet paper is prohibited.

## Discipline and Dismissal Policy

Failure to follow camp policies will result in these steps:

1. Student will call parent/guardian and report conduct not in compliance with these guidelines.
2. At the Director's discretion, this may result in parent/guardian arranging transportation home.
3. At the student's local school administration's discretion, disciplinary action may be taken by the student's school.
4. Chapter will be billed for damages caused by graffiti or other destructive acts.

In addition, failure to follow no-tolerance policies, including but not limited to use of violence or possession of weapons, use of alcohol or drugs, entering the cabin of the opposite sex, being outside the cabin after curfew, or harassment of another camper or staff, may result in the following steps:

1. Student removed from the facilities
2. Law enforcement contacted
3. A letter sent to school administrator (who may pursue additional disciplinary action)
4. Student suspended from all activities at FFA-FCCLA Centers for up to 18 months

Thank you for your cooperation in following these camp policies.

# Georgia FFA-FCCLA Center & Camp John Hope

## Contagious Disease Safety Guidelines

Updated 8/21/2020

### Overview

The Georgia FFA-FCCLA Center has adopted the following guidelines for the safety of all campers. Note that these guidelines may change due to Government Health Guidelines. If you have any questions about any procedures, feel free to contact our office.

Our goal is to partner with you to create a safe, enjoyable event. We want to work together to:

1. Prevent someone from attending the event with a contagious disease
2. Provide safety measures to prevent any diseases from spreading to other participants.

All events must follow the Government Health Guidelines that are effective at the time of your event.

- Georgia Executive Orders: [gov.georgia.gov/executive-action/executive-orders/2020-executive-orders](https://gov.georgia.gov/executive-action/executive-orders/2020-executive-orders)
- Georgia Department of Public Health: [dph.georgia.gov/health-topics/coronavirus-covid-19](https://dph.georgia.gov/health-topics/coronavirus-covid-19)
- CDC: [cdc.gov](https://cdc.gov)

### General Safety Plan

Develop plans with your leadership and with Georgia FFA-FCCLA Center Staff.

As you plan your event, meet with all of your leadership discuss the following:

- How to prevent someone from bringing a contagious disease such as COVID-19 to your event.
- How to structure your event so that if someone attends with a contagious disease, it will not spread other participants.
- Participant drop-off and pickup
- How to prescreen and daily screen participants
- What to do if someone gets sick
- How to communicate healthy habits and face covering policies to participants
- How to structure small groups (cohorts) to stop the spread of any contagious disease.
- How to get supplies such as touchless thermometers, hand sanitizer, disinfecting wipes, disinfecting spray and cleaners.
- How to increase safety in cabins, meeting rooms, recreation areas, and dining hall.
- Other ways to increase the safety of your participants.

### Orientation Meeting

Schedule a safety orientation with all participants upon your arrival to the Georgia FFA-FCCLA Center.

- Discuss screening procedures
- Communicate the Health Habits (listed below)
- Communicate the safety plan including screening procedures, staying in small groups, frequent cleaning, etc.
- Discuss general camp and safety rules, both your rules and the Center's policies
- Center Staff is willing to assist with this meeting

## **Pre-Screening**

Please pre-screen all attendees prior to their arrival at the Center.

- Immediately screen participants upon arrival.
- Ensure that they have answered the pre-screening questions listed below.
- Take their temperature, preferably using a touchless thermometer. Be aware of direct sunlight or physical exertion that may temporarily increase skin temperature.
- If youth are dropped off or picked up at this facility OR at your location for transportation to this facility, ensure that parents/guardians remain in their vehicle.
- If you have any visitors/guests during your event, they must be pre-screened as well.

Your pre-screen should at least include the following questions. Attendees should not come to the facility if they answered any of these questions with YES.

- In the last 24 hours, without the aid of medication, have you had Temperature of 100.4 degrees or higher?
- In the past 2 days have you experienced diarrhea, vomiting, or abdominal pain?
- In the last 2 weeks have you experienced any flu-like symptoms including persistent cough, respiratory distress, chills, body aches, sore throat, and/or headache?
- In the last 2 weeks have you experienced a loss of taste and/or smell?
- In the past 2 weeks have you been diagnosed with COVID-19 or other contagious disease?
- In the past 2 weeks have you been exposed to anyone who has been diagnosed with COVID-19 or other contagious disease?

## **Daily Screening**

You should screen all participants daily. When screening, check for any new symptoms including

- Temperature of 100.4 degrees or higher
- Diarrhea, vomiting, or abdominal pain
- Any flu-like symptoms including persistent cough, respiratory distress, chills, body aches, sore throat, and/or headache?
- Loss of taste and/or smell

If a participant becomes sick

- Notify the camp staff.
- During your safety planning, identify a location at the facility that you will use to isolate any participant who becomes ill. This location should be separate from any other participants but allow for safe, distanced monitoring by an adult until transportation from the facility can be arranged.
- Do not allow this participant to reenter cabins or meeting rooms.
- Use gloves and masks handling any of the participant's belongings if necessary.
- Carefully sanitize all space that the participant used.

## **Healthy habits to communicate to all participants:**

- Wash your hands with soap and water as often as possible. Wash for at least 20 seconds. If soap and water are not available, clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol.
- Wash your hands after using the bathroom, after sneezing, after coughing, before & after eating, and before & after any group activities.
- Keep your hands away from your nose, mouth, and eyes.
- Do not share cups, utensils, water bottles, or food.
- Limit physical contact with others. Keep at least 6 feet of space between you and others.
- Disinfect shared surfaces such as doorknobs, light switches, sinks, and toilets frequently.
- If you are in a shared cabin, disinfect all shared areas at least daily.
- If you feel sick, please report to your group leader as soon as possible.

## **Masks**

The Georgia FFA-FCCLA Center requests that groups follow the recommendation of CDC for wearing face coverings.

Masks should be worn at all times EXCEPT when

- Participating in activities where all participants can maintain at least 6 ft distance from all other people at all times
- Eating meals
- In your bedroom if in a private room.
- In your bed if in a shared cabin.
- There is a physical condition that makes wearing a mask dangerous for the participant

## **Cohorts**

We ask all groups to structure the event to create "cohorts."

- Cohorts are small groups of people that stay together in cabins, meeting rooms, and participate in activities together.
- The concept is that if someone in one cohort has COVID-19 or any contagious disease, the disease is unlikely to spread to any other cohort.
- When multiple cohorts are together, extra measures should be taken to prevent spread of disease between them, such as increased social distancing and face coverings.
- The size of the cohorts should be based on the most practical structure of your event, but we recommend a maximum of 10-12 people.

## **Reporting and Record-Keeping**

- Group leaders are asked to report any serious illnesses to the Georgia FFA-FCCLA Center Administrative Staff.
- The Georgia FFA-FCCLA Center reserves the right to contact and consult with the Health Department or other relevant agencies regarding any suspicious illness.
- Group leaders must keep record of
  - Everyone who attended the event
  - What cabin each participant stayed in
  - Small groups (cohorts)
  - Any visitors/guests
  - Any participants who left the facility and returned, including where that participant visited when off site.
  - Contact information for everyone who attends. This will allow for proper communication in the event of a concern.

## **Assumption of Risk**

- Under Georgia law, there is no liability for an injury or death of an individual entering the premises if such injury or death results from the inherent risks of contracting COVID-19. Participants are assuming this risk by entering the premises.

## **Cabins**

### **Semi-Private Lodging (Hotel Style)**

- When possible, we recommend one person per room.
- Families may stay in a room together.
- If it is required that non family members stay in a room together, those participants should take extra precautions including sanitizing shared spaces frequently, social distancing, and wearing masks when social distancing is not possible.

## **Bunk Lodging**

- Assign cabins using the concept of cohorts.
- Assign participants to a bed. Please communicate to participants that they must use their assigned bed only. Do not get onto or put items onto any other bed.
- Assign participants to a toilet, sink, and shower and limit the number of people sharing these facilities. Be sure that shared facilities are only done within a cohort.
- Please communicate to every student that they are responsible for sanitizing their bathroom space before and after every use.
- Shared surfaces such as doors, light switches, and bathrooms should be sanitized at least twice per day.
- Center staff will sanitize before and after your event, but we will not enter your cabins once you arrive unless you have a maintenance need.
- We will have some disinfectants, but we ask that you bring some as well.
- We will provide hand soap in cabins, but we ask that you bring hand soap, paper towels, and hand sanitizer for the cabin.
- Maintain social distance at all times in the cabins

## **Meeting Rooms**

### **Important Meeting Room Policies**

- Please do not enter any meeting rooms other than the ones assigned.
- Disinfect all shared surfaces daily - door handles, light switches, etc.
- The Center will provide some disinfectant, but we ask that you bring some as well.
- In bathrooms, every person should disinfect everything they touch before and after every use.
- Sanitize all surfaces that are shared, such as doors, light switches, and bathrooms at least twice daily.
- Arrange meeting rooms to keep at least 6 ft distance at all times.
- Wear face coverings if participants cannot be at least 6 ft apart at all times.
- Have each person choose a seat that they will use throughout the event.
- If you have any snacks use individually wrapped snacks only.
- Bring hand sanitizer for each meeting room.

## **Recreation Areas**

### **General Recreation areas**

- Participate in recreation as cohorts
- Use hand sanitizer before participating in any recreation activity
- Sanitize all equipment before and after use

## **Dining Hall**

### **Important Policies**

- Maintain social distance in the serving line area
- Wear a mask until seated
- Wash hands then put on gloves before entering the serving line
- Sit with your cohort
- Use the same seat for all meals



# Fall Leadership Conference Day of Information

## Tentative Schedule:

### **Day #1 – November 9<sup>th</sup> @ The FFA-FCCLA Center OR November 10<sup>th</sup> at Camp John Hope**

2:00 PM – 6:00 PM	Conference Registration Sign In and Pick Up
2:30 PM – 5:30 PM	Team Building Tactics Training (Included in Two Day Package Registration)
3:00 PM – 6:00 PM	Statesman and Distinguished Statesman Exam Testing – 3:00, 4:00 & 5:00 PM <b>*Pre-Registration Required*</b>
6:00 PM – 7:00 PM	Dinner (Included in Two Day Package Registration)
7:15 PM – 8:45 PM	Foundation Event: Talent Show (Included in Two Day Package Registration)
9:00 PM – 10:00 PM	Dreams Come True Charity Walk for Make-A-Wish Foundation <b>*Pre-Registration Required*</b>
9:00 PM – 10:30 PM	Recreation Time (Included in Two Day Package Registration)
10:45 PM	Curfew

### **Day #2 – November 10<sup>th</sup> @ The FFA-FCCLA Center OR November 11<sup>th</sup> at Camp John Hope**

7:45 AM – 8:45 AM	Breakfast (Included in Two Day Package Registration)
8:00 AM – 9:00 AM	Check Out of Cabins
8:00 AM – 9:00 AM	Registration
8:00 AM – 9:00 AM	Membership Recruitment Display Set-Up
8:00 AM – 1:30 PM	Lapel Pin Design Voting Open
9:00 AM – 10:00 AM	Opening General Session
10:45 AM – 11:30 AM	Leadership Session #1
10:45 AM – 11:45 PM	Preserve and Serve Competition
10:45 AM – 11:45 PM	Knowledge Bowl Team Interviews
11:45 AM – 1:15 PM	Lunch, Chapter Planning Time, Canteen Open
12:15 PM – 1:15 PM	Statesman and Distinguished Statesman Exam Testing
1:30 PM – 2:15 PM	Leadership Session #2
1:30 PM – 3:15 PM	Fashion Stylist Competition
1:30 PM – 3:15 PM	Pen It. Print It. Present It. Competition
2:30 PM – 3:15 PM	Leadership Session #3
3:30 PM – 4:00 PM	Closing and Award Session

## **Parking**

**Driving Directions for the Georgia FFA-FCCLA Center in Covington, GA [LINK](#)**

**Driving Directions for Camp John Hope in Fort Valley, GA [LINK](#)**

Designated Parking is limited; however, there is plenty of bus parking around the campgrounds.

Please make sure that you or your bus driver does not block any roadways.

## **Team Building Tactics Training**

Chapters can participate in our Team Building Tactics Training led by the 2021-20211 State Executive Council on Day #1. This training is only available to chapters who have purchased the Two-Day Package Registration.

There are 3 time slots available on a first come, first serve basis for the first 200 people per time slot through the registration system.

- 2:30 – 3:30 PM
- 3:30 – 4:30 PM
- 4:30 – 5:30 PM

Students must be dressed in athletic attire and tennis shoes – no flip flops are allowed. It is also suggested that students bring a water bottle with them when they participate.

## **Dreams Come True Charity Walk for Make-A-Wish Foundation**

This year during the Fall Leadership Conference, Georgia FCCLA will be hosting a Dreams Come True Charity Walk benefiting the Make-A-Wish Foundation. Make-A-Wish is an organization that works to grant wishes for children with chronic illnesses. Registration for this Charity Walk is \$22 and can be included in your conference registration. Registered Walkers will receive a walker's bib and T-shirt. The course will be about 1.5 miles at both the Georgia FFA-FCCLA Center and Camp John Hope.

Prizes: 1) Each registered walker will be entered into the bib raffle for a chance to win an FCCLA Runners Basket which includes FCCLA baseball cap, fanny pack, headphones, and water bottle! 2) The chapter with the most registered walkers will receive preferential seating at Opening and Closing Session, special recognition, and a chance to come on stage during Opening Session!

For more information or other ways to donate, contact Lauren Trombino, Georgia FCCLA VP of Community Service at [communityservice@gafccla.com](mailto:communityservice@gafccla.com)

## **Georgia FCCLA Foundation Event: Talent Show**

The Georgia FCCLA Foundation is proud to announce that we will be having our first annual Talent Show at Fall Leadership Conference. More information about the Talent Show and how register will be posted to the Georgia FCCLA Website on October 1<sup>st</sup>, 2021.

## **Opening Session**

During this session, we will be featuring our State Executive Council and Region Officer Teams. We will be taking part in the Opening Ceremony, announce important Georgia FCCLA initiatives and events, provide a preview of the day's events, and hear from a keynote speaker.

## **Leadership Sessions**

Various Leadership Sessions and workshops will be provided at the Fall Leadership Conference. Sessions may include, but not limited to membership, chapter activities, State and National Programs, Public Relations, Team Building, etc.

Members have the opportunity to choose their leadership sessions. Once a workshop is full, students will need to choose another workshop to attend.

Members must attend the Leadership Sessions and Workshops at the assigned times. Students are not allowed to be in the common areas unsupervised. It is the responsibility of the chapter adviser to ensure that all students are attending leadership sessions throughout the day.

## **Closing and Awards Session**

During this session, we will be announcing the Statesman and Distinguished Statesman Awards and Top 3 competitors for our Fall Leadership Conference competitions. All Participants in these competitions will have reserved seating to the right of the stage.

## **National Anthem Contest**

Members, you have the chance to win the opportunity to sing the National Anthem at the 2021 Fall Leadership Conference at the Georgia FFA-FCCLA Center or Camp John Hope. Participants will need to submit a video of them singing the National Anthem in order to be a contestant. National Anthem Singers must be registered to attend the Fall Leadership Conference. If chosen, Georgia FCCLA will credit your chapter's invoice for ½ of the One Day Basic Registration price (\$22.50) as a thank you for being a part of the Opening Session. Submissions are due by Friday, October 15<sup>th</sup>, 2021. Notification will be sent to the winner of the National Anthem Contest on Monday, October 18<sup>th</sup>, 2021.

## **Adviser Volunteer Opportunities**

Advisers and Chaperones are needed to ensure that chapter members attending have the best conference yet!

Volunteer opportunities can count for "Assuming Responsibility" for your Honor Roll documentation.

Here is a list of volunteer opportunities:

<b>Volunteer Type</b>	<b>Day / Time</b>
Dinner Chaperone / Door Monitor	Day #1 Night
Foundation Event Chaperone	Day #1 Night
Charity Walk Chaperone	Day #1 Night
Breakfast Chaperone / Door Monitor	Day #2 Morning
Lunch Chaperone / Door Monitor	Day #2 Midday
FCCLA Store Manager	Day #1 and Day #2

Advisers and/or chaperones will have the opportunity to sign up for volunteer spots during onsite registration/check in.

# Fall Leadership Conference Competitive Events

## **List of Competitive Events**

The following events are available at this year's Fall Leadership Conference.

- Statesman Exam
- Distinguished Statesman Exam
- Lapel Pin Design
- Membership Recruitment Display
- NEW!!! Knowledge Bowl
- NEW!!! Fashion Stylist
- NEW!!! Preserve and Serve
- NEW!!! Pen It. Print It. Present It.

For more information on the Fall Leadership Conference's Competitive Events, please check out the FLC Competitive Events Guide on the Georgia FCCLA Website at <https://gafccla.com/events/fall-leadership-conference>

# Appendix A – Multiple Release Form

## Georgia FCCLA Multiple Release Form for 2021 Fall Leadership Conference

School \_\_\_\_\_ Adviser \_\_\_\_\_

Please have student attendees and their parents/guardians read and complete this multiple-part form. Information about dress code and code of conduct is included on the Georgia FCCLA website events page: [www.gafccla.com](http://www.gafccla.com). Retain a copy for your records.

**ADVISERS, MEMBERS AND PARENTS: THERE ARE 17 LINES TO BE COMPLETED, PLEASE MAKE SURE TO SIGN ALL PORTIONS OF THE RELEASE FORM.**

**MEDICAL RELEASE/AGREEMENT TO ACCEPT FINANCIAL RESPONSIBILITY:** The undersigned, being the parent or guardian of \_\_\_\_\_ and having legal custody and who resides with me/us do give consent to any X-ray, examination, anesthetic, dental, medical or surgical diagnosis or treatment, and hospital care to be rendered to the minor under the general or special supervision and on the advice of any dentist, physician or surgeon licensed to practice in the State of Georgia or in a state on the itinerary of an activity sponsored by FCCLA I/we further agree that I/we will assume all expenses involved in such medical/ dental procedures and will not hold Georgia FCCLA or its representatives liable for said expenses.

List any medical/dental conditions that a medical doctor/dentist should be made aware of:  
1 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any allergies that a medical doctor/dentist should be made aware of:  
2 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Family Physician: Name 3 \_\_\_\_\_  
Address 4 \_\_\_\_\_ Phone 5 \_\_\_\_\_

Parent's/Guardian's Signature 6 \_\_\_\_\_ Dated 7 \_\_\_\_\_

Emergency Contact Name 8 \_\_\_\_\_ Phone 9 \_\_\_\_\_

**LIABILITY:** The undersigned being the parent or guardian of student named above hereby agrees to release the Georgia Department of Education, Georgia FCCLA, its representatives, agents, servants, and employees from liability for injury to the said minor resulting from any cause whatsoever occurring to the said minor at any time while attending a conference or meeting of Georgia FCCLA, including travel to and from said meeting, excepting only such injury or damage resulting from the willful acts of such representatives, agents, servants, and employees.

Parent's/Guardian's Signature 10 \_\_\_\_\_ Dated 11 \_\_\_\_\_

**CODE OF CONDUCT AND DRESS CODE:** Students are to conduct themselves in accord with exemplary standards of ethics and behavior, including zero tolerance for any actions that violate any civil or criminal codes. Students found to be in violation of any laws, regulations or policies established for the FCCLA event they are attending will be subject to disciplinary action and prosecution. Their parents or guardians and school officials will be notified and must remove the student from the event. Dress is to reflect the FCCLA image and to follow guidelines for specific events. The FCCLA Code of Conduct and Dress Code is available online at [www.gafccla.com](http://www.gafccla.com). Reading and understanding completely the policies, practices, and procedures that will serve to govern the conduct and attire of persons attending an FCCLA event, I do hereby agree to follow said policies, procedures, and practices and abide by any consequences of any violations.

12 \_\_\_\_\_  
Signature of FCCLA Member Date

13 \_\_\_\_\_  
Signature of Parent/Guardian Date

**MEDIA RELEASE:** I release to the Georgia Department of Education and Georgia FCCLA the unlimited right to reproduce, copy, publish, or otherwise use in any reasonable way for any informational or educational purpose the following: Image (photo or video), Voice, Quote or written material.

14 \_\_\_\_\_  
Signature of FCCLA Member Date

15 \_\_\_\_\_  
Signature of Parent/Guardian Date

**SOCIAL MEDIA:** Georgia FCCLA respects the rights of its members to use social media. Members that use social media must remember that any information posted while attending a Georgia FCCLA event is reflective of the entire FCCLA community and, as such, is subject to the same behavioral standards set forth on the website. I will represent Georgia FCCLA in the best manner possible.

16 \_\_\_\_\_  
Signature of FCCLA Member Date

17 \_\_\_\_\_  
Signature of Parent/Guardian Date

# Appendix B – COVID Waiver

## Emergency Contact Form

Student Member's Name: \_\_\_\_\_

Chapter/School: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Cell #: \_\_\_\_\_



## **Waiver of Liability Relating to Coronavirus/COVID-19**

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is reported to be extremely contagious. The state of medical knowledge is evolving, but the virus is believed to spread from person-to-person contact and/or by contact with contaminated surfaces and objects, and even possibly in the air. People reportedly can be infected and show no symptoms and therefore spread the disease. The exact methods of spread and contraction are unknown, and there is no known treatment, cure, or vaccine for COVID-19. Evidence has shown that COVID-19 can cause severe and potentially life-threatening illness and even death.

Georgia FCCLA cannot prevent chapter members from becoming exposed to, contracting, or spreading COVID-19 while participating in a **Georgia FCCLA sanctioned event** or being on the event premises. It is not possible to prevent the presence of the disease. Therefore, if your student chooses to participate in the Event or be on the event premises, he/she may be exposing himself/herself to and/or increasing their risk of contracting or spreading COVID-19.

**ASSUMPTION OF RISK:** I have read and understood the above warning concerning COVID-19. I hereby choose to accept the risk of contracting COVID-19 for my student member to participate in the Event and be on the event premises. These services are of such value to my student member that we accept the risk of being exposed to, contracting, and/or spreading COVID-19 in order to participate in the Event and be on the event premises in person.

**WAIVER OF LAWSUIT/LIABILITY:** I hereby forever release and waive my right to bring suit against Georgia Family, Career and Community Leaders of America, Inc. and its owners, officers, directors, managers, officials, trustees, agents, employees, or other representatives in connection with exposure, infection, and/or spread of COVID-19 related to participating in the Event and being on the event premises. I understand that this waiver means I give up my right to bring any claims including for personal injuries, death, disease or property losses, or any other loss, including but not limited to claims of negligence, and give up any claim I may have to seek damages, whether known or unknown, foreseen or unforeseen.

**CHOICE OF LAW:** I understand and agree that the law of the State of Georgia will apply to this contract.

I HAVE CAREFULLY READ AND FULLY UNDERSTAND ALL PROVISIONS OF THIS RELEASE, AND FREELY AND KNOWINGLY ASSUME THE RISK AND WAIVE MY RIGHTS CONCERNING LIABILITY AS DESCRIBED ABOVE.

I am the parent or legal guardian of the minor named above (**Student Member**). I have the legal right to consent to and, by signing below, I hereby do consent to the terms and conditions of this Release.

Parent/Guardian Signature \_\_\_\_\_

Parent/Guardian Name (Printed) \_\_\_\_\_ Date \_\_\_\_\_

# **Appendix C – Certification Form**

## **Georgia FCCLA Fall Leadership Conference 2021 Certification Form**

Chapter Name: \_\_\_\_\_

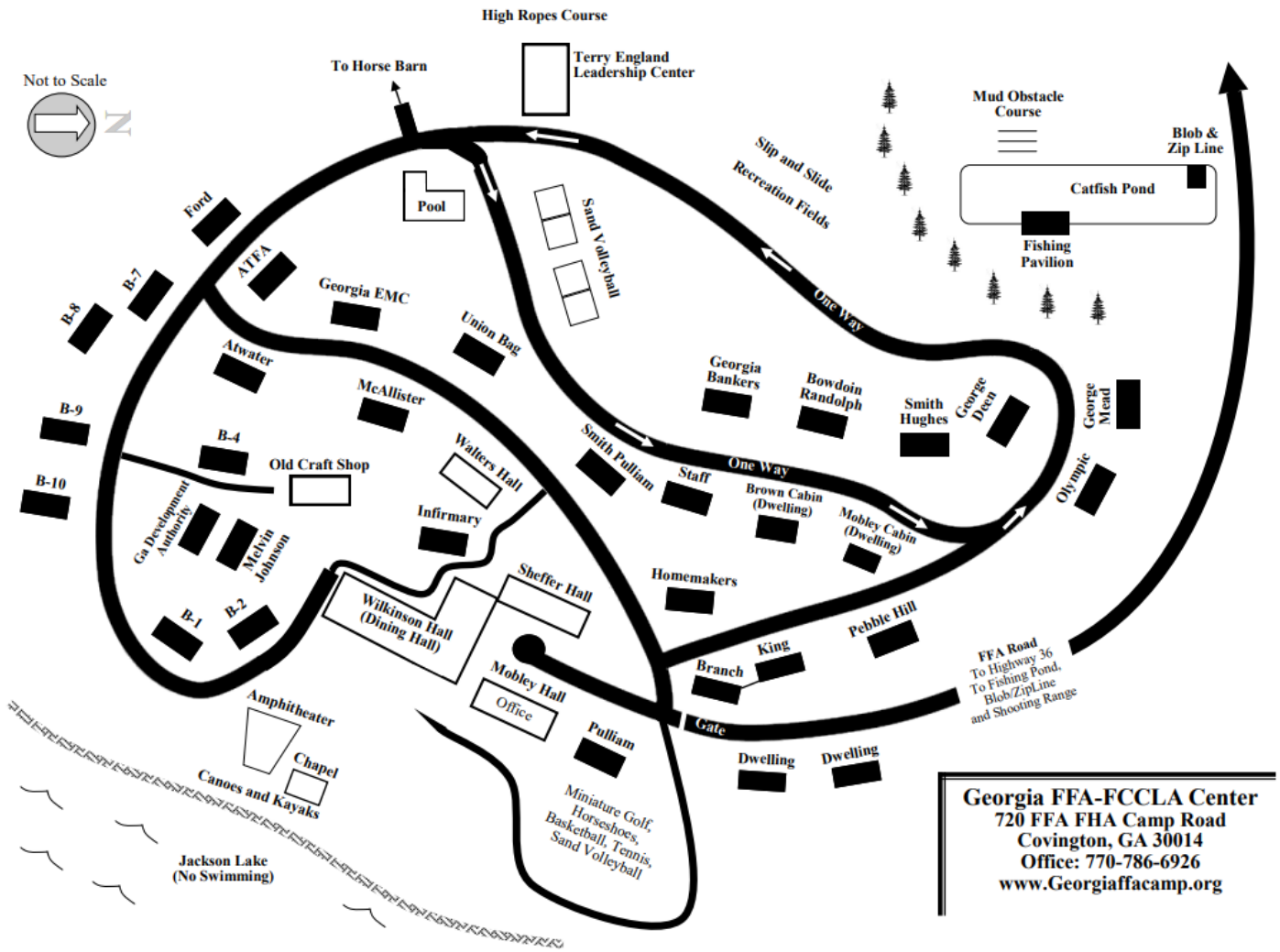
Adviser Name: \_\_\_\_\_

I certify that completed Multiple Release Forms have been provided to Georgia FCCLA for all FCCLA members / FACS students attending the 2021 Fall Leadership Conference.

Signed: \_\_\_\_\_

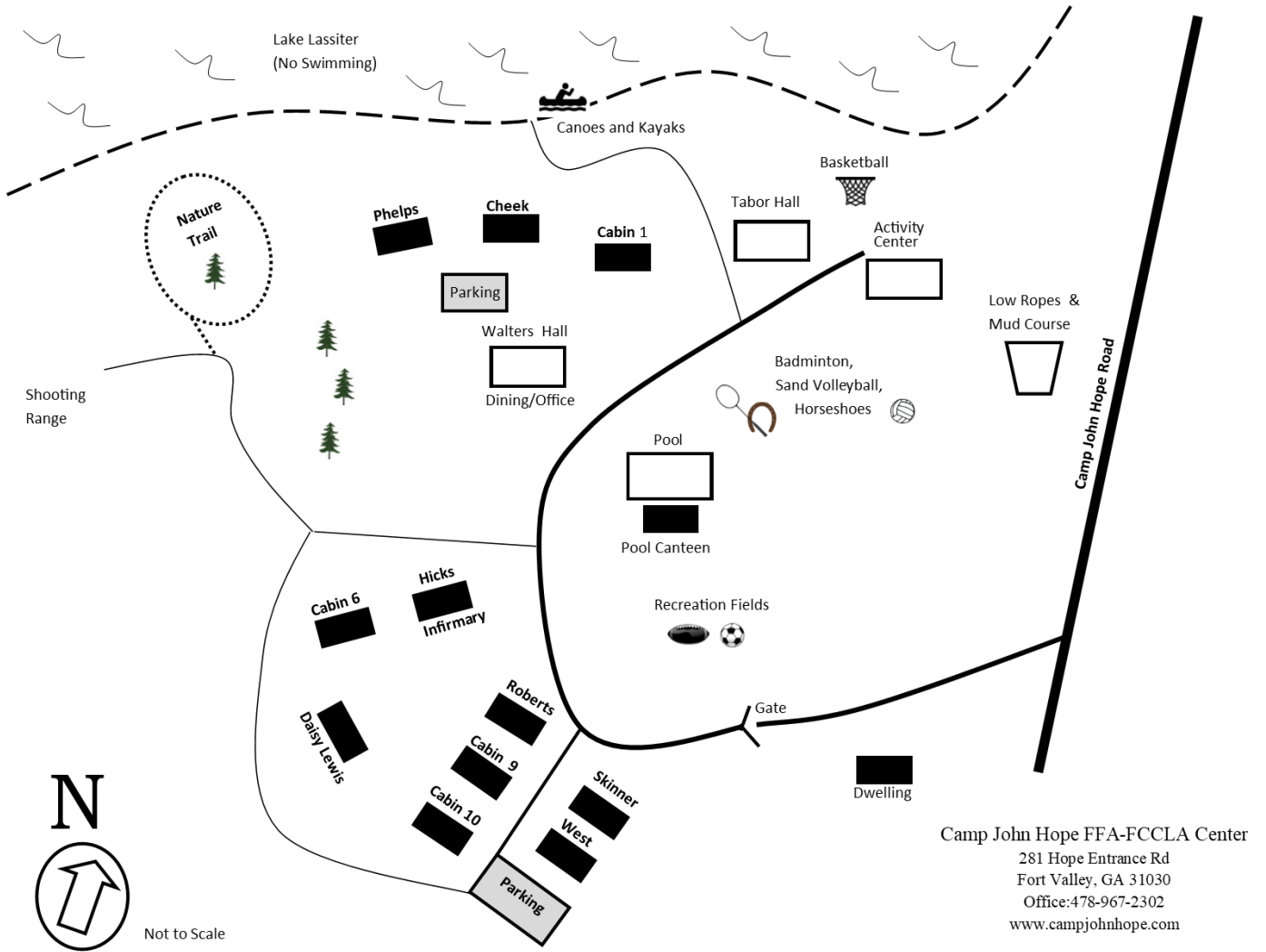
Date: \_\_\_\_\_

# Appendix D – Georgia FFA-FCCLA Center Map





# Appendix E – Camp John Hope Map



Camp John Hope FFA-FCCLA Center  
 281 Hope Entrance Rd  
 Fort Valley, GA 31030  
 Office: 478-967-2302  
[www.campjohnhope.com](http://www.campjohnhope.com)