



**GEORGIA**  
STATE ASSOCIATION

# Region 5 STAR Events Adviser Guide



Region Adviser: April Langer

Date: Friday, February 11, 2022

Location: Georgia FFA-FCCLA Center

# Table of Contents

General Information .....	3
STAR Events Competitions At-A-Glance .....	4
Region STAR Events At-A-Glance .....	5
Date: .....	5
Location: .....	5
Directions and Parking: .....	5
Cost:.....	5
Region Adviser Contact Information:.....	5
Tentative Schedule: .....	5
Payments .....	6
Checks: .....	6
Credit Card Payments: .....	6
On-Site Payments:.....	6
Registration Information.....	7
Registration Link:.....	7
Registration Deadlines:.....	7
Late Registration Guidelines: .....	7
Attendee Information Needed to Register: .....	7
Required Forms at Registration.....	7
Special Accommodations.....	7
Food Options: .....	7
Judges Needed: .....	8
Registering Judges .....	8
Dress Code for Advisers, Judges and Chaperones .....	8
Dress Code.....	10
Inappropriate Attire.....	10
FCCLA Code of Conduct for Region STAR Events .....	11
Region STAR Events Recognition.....	12
Frequently Asked Questions.....	12
Check List to Prepare for Region STAR Events .....	13
Appendix A – Multiple Release Form.....	14
Appendix B – COVID Waiver.....	15

# General Information

Registration for STAR Events is open to any affiliated, paid member. Each student must be registered for ANY STAR Event for which they will participate.

Students may only enter in ONE STAR Event competition. This included Online STAR Events that advance straight to National Leadership Conference. Those STAR Events are the following:

- FCCLA Chapter Website
- Digital Stories for Change
- Instructional Video Design

Students must compete in the Competition Level that matches their grade status.

- Level 1 – Grades 5-8
- Level 2 – Grades 9-10
- Level 3 – Grades 11-12

There are NO Occupational or Comprehensive Affiliation Type for STAR Events.

Students who compete in STAR Events CANNOT compete in the following State Events competitions held at the State Leadership Conference in March 2022.

- Creative Showpiece
- Knife Skills
- Chicken Fabrication
- Toys That Teach
- Digital Storytelling
- Digital Delish Dish
- Food Science Investigation
- Power of One

Students who compete in STAR Events CAN compete in the following competitions at State Leadership Conference in March 2022.

- Online Proficiency Testing
- Statesman Exam/Award
- Distinguished Statesman Exam/Award
- Knowledge Bowl – Top 8 Advancer

STAR Events Guidelines are available to all advisers of paid, affiliated chapters. Guidelines for STAR Events can be found by logging onto the National FCCLA Portal, clicking on the “Resource” Tab and then clicking on the Competitive Events Link.

All STAR Events competitions will compete at the Region Level.

There are NO “Straight-To-State” STAR Event competitions.

There are NO online orientations to take place at the Region Level. There will be a required on-site orientation for Region STAR Events.

# STAR Events Competitions At-A-Glance

- Baking and Pastry
- Career Investigation
- Chapter in Review Display
- Chapter in Review Portfolio
- Chapter Service Project Display
- Chapter Service Project Portfolio
- Culinary Arts
- Culinary Math Management
- Digital Stories for Change
- Early Childhood Education
- Entrepreneurship
- Event Management
- Fashion Construction
- Fashion Design
- FCCLA Chapter Website
- Focus on Children
- Food Innovations
- Hospitality, Tourism & Recreation
- Instructional Video Design
- Interior Design
- Interpersonal Communications
- Job Interview
- Leadership
- National Programs in Action
- Nutrition and Wellness
- Parliamentary Procedure
- Professional Presentation
- Promote and Publicize FCCLA!
- Public Policy Advocate
- Repurpose and Redesign
- Say Yes to FCS Education
- Sports Nutrition
- Sustainability Challenge
- Teach and Train

## NOTE:

- Baking and Pastry and Culinary Arts STAR Events is a separate competition date and location for Region Competition. Click [here](#) for more details on these competitions.
- FCCLA Chapter Website, Digital Stories for Change and Instructional Video Design are Online STAR Events that advance straight to Nationals. Registration for these STAR Events can be found on the National FCCLA Portal.
- For the following STAR Events, there are additional eligibility requirements based on courses of study and classes taken
  - Culinary Math Management
  - Early Childhood Education
  - Event Management
  - Fashion Design
  - Hospitality, Tourism and Recreation
  - Interior Design
  - Sports Nutrition
  - Teach and Train
- National FCCLA has changed some of the guidelines/components to the following STAR Events. Depending on the Competition Level (Level 1, Level 2, Level 3), there are adjustments to the requirements. Please make sure that you look over the rubrics and guidelines carefully as you prepare your students for these events.
  - Career Investigation
  - Entrepreneurship
  - Food Innovations
  - Nutrition and Wellness
  - Professional Presentation
  - Public Policy Advocate
  - Repurpose and Redesign
  - Sports Nutrition
  - Sustainability Challenge

# Region STAR Events At-A-Glance

Date: Friday, February 11, 2022

Location: Georgia FFA-FCCLA Center, 720 FFA FHA Camp Rd, Covington, GA 30014

Directions and Parking:

Click [here](#) for driving directions and click [here](#) for a map. Attendees can be dropped off inside the gate by Pulliam Hall.

Designated parking is limited; however, there is plenty of bus parking around the camp grounds. Please make sure your bus drivers/cars do not block any roadways!

Cost:

Registration Type Deadline	Early Bird Cost	Regular Cost	Late Cost
	<i>January 18<sup>th</sup></i>	<i>January 20<sup>th</sup></i>	<i>January 22<sup>nd</sup></i>
STAR Events Competitor (Includes site fees, judge's gifts, event materials and supplies, participant certificates)	<b>\$30</b>	<b>\$40</b>	<b>\$50</b>
Adviser, Chaperone, Administrator, Judge	<b>FREE</b>	<b>FREE</b>	<b>FREE</b>

Region Adviser Contact Information:

Name: April Langer

Email: april\_m\_langer@dekalbschoolsga.org

Phone Number: 678-875-3686 (school); 863-412-7927 (cell)

Tentative Schedule:

**Participant orientation will be available online starting Monday February 7, 2022. Advisers will be sent a link to the orientation video.**

Friday, February 11, 2022

8:00-9:00 am	Student & Adviser Registration
8:30-9:00 am	Judges & Room Consultant Sign-In
9:00 am	Judges & Room Consultant Orientation
9:45 am	Competition Begins
12:00-1:00 pm	Lunch
3:30 pm	Competition Ends (if all categories have finished)

# Payments

Payment Postmark Deadline – Thursday, January 27<sup>th</sup>, 2022

## Checks:

Checks can be made out to Georgia FCCLA and mailed to:

P.O. Box 840  
Bogart, GA 30622

## Credit Card Payments:

Please email Caitlin Roberson at [croberson@gafccla.com](mailto:croberson@gafccla.com) if you wish to make a credit card payment.

There is a 3% Credit Card Processing Fee to all credit card invoices through Quickbooks.

## On-Site Payments:

No On-Site Payments will be accepted.

# Registration Information

## Registration Link:

This link will be posted on the [Georgia FCCLA Website](#) on the [Region STAR Events Page](#) on January 3<sup>rd</sup>, 2022.

## Registration Deadlines:

- Early Bird Registration – Tuesday, January 18<sup>th</sup>, 2022 at 11:59 PM
- Regular Registration – Thursday, January 20<sup>th</sup>, 2022 at 11:59 PM
- Late Registration – Saturday, January 22<sup>nd</sup>, 2022 at 11:59 PM
- Payment Postmark Date – Thursday, January 27<sup>th</sup>, 2022

## Late Registration Guidelines:

- To Register during the Late Registration period, email the Region Adviser.
- Late Registrations will be allowed until 48 hours after the posted Regular Registration Deadline.

After 48 hours, no late registrations will be accepted.

- Certificates, Meal Options and Other items are not available with Late Registrations
- There are NO ON-SITE REGISTRATIONS

## Attendee Information Needed to Register:

- Student Name – Student must be affiliated and paid in the National FCCLA Portal
- STAR Event Name
- Competition Level – Level 1, Level 2, or Level 3

## Required Forms at Registration

- Multiple Release Form
- Georgia FCCLA COVID Waiver

The Multiple Release Forms and Georgia FCCLA COVID Waivers must be completed by all competitors attending the Region STAR Events. These forms will not be collected by the Region Advisers. Chapter Advisers must keep copies of these form in case of an emergency.

## Special Accommodations

For Members that require special accommodations, complete the special needs portion in the Region STAR Events Conference Management/Registration System. Examples of reason that students may need special accommodations would include, but are not limited to are: wheelchair access, interpreter services, specific services listed on the student's IEP.

## Food Options:

Lunch will be included in all registrations. Please ensure upon registration that you select if you will need a vegetarian option or if you have any dietary restrictions.

# Judges Information

## Judges Needed:

To make this event a success each year, we need approximately ## judges. Each chapter needs to provide one judge for every three participants. See the chart below for calculations.

Number of STUDENTS (not teams)	Number of judges you need to provide
0-3	1
4-6	2
7-9	3
10-12	4
13-15	5
16-18	6
19-21	7
22-24	8
25-27	9
28-30	10

## Registering Judges

To make this event a success, we need approximately 90 judges. Each school needs to provide one judge for every three participants. Remember the more judges we have the faster the day will end, and we will get to go home!

**ALL** advisers are expected to serve as a room consultant or judge. If you have participated in STAR Events for 3 years or more, you will be asked to serve as a room consultant. Judging is a great opportunity for you to learn about an event you may not have attempted yet, so those of you new to STAR Events will serve as judges!



I have attached a link to the room consultant/judges form for you to complete and that you may forward to your personal contacts and request them to submit to me online. Please have all room consultant/judges information submitted by **January 21, 2022**.

Please complete and share the online Region 5 Room Consultant/Judge Response Form found here:

<https://forms.gle/5xECsH5xJZWs8rs8>

### Dress Code for Advisers, Judges and Chaperones

Business Professional Attire. Please NO Jeans, T-shirts, or Athletic wear.

# Dress Code

FCCLA members are expected to display a professional image at all functions. Members should always be respectful to administrators, exhibitors, parents, advisers, and other members. Advisers will ensure that students always look professional and in appropriate attire. Students in inappropriate clothes will be asked to change clothes before competing.

The Dress Code for Region STAR Events was approved by the Georgia FCCLA Board of Directors. All STAR Event competitors must adhere to the approved dress code to ensure there are no point deductions for professional dress.

Region STAR Events Competition Dress Code:

- Professional white shirt
- Approved neckwear (see below)
- Black bottoms – Slacks or Skirt\*\*
- Sheath Dress \*\*
- Black dress shoes
- Red FCCLA Blazer is strongly encouraged

Neckwear options include neckwear from official emblematic supplier, black tie, black bow tie, single strand of pearls, red, black, and/or white scarf, or no neckwear

*\*\* Skirt and Dress may be no more than two inches above the knee\*\**

Exceptions: Participants in the following categories may wear costumes for their presentations:

- Chapter in Review Display
- Chapter in Review Portfolio
- Chapter Service Project Display
- Chapter Service Project Portfolio
- Culinary Arts (chef attire required for competition)
- Early Childhood Education
- Focus on Children
- Food Innovations
- Interpersonal Communications
- National Programs in Action
- Professional Presentation
- Promote and Publicize FCCLA!
- Sustainability Challenge

Jeans, t-shirts, athletic wear are NOT acceptable

## Inappropriate Attire

The following should not be worn to any FCCLA activity, including in hotel hallways and lobby:

- Clothing and accessories which are sexually suggestive, which advertise drugs, alcohol or tobacco products or display profanity.
- See-through, tight fitting, spaghetti straps, strapless, extremely short or low-cut blouses/tops/dresses/skirts.
- Pants or skirts that are worn below the hip bone; no undergarments may be showing.
- Spandex, leggings, stirrup pants, leotards, short shorts, cutoffs or pajamas. If leggings are worn, shorts/skirt/dress must be an appropriate length over the leggings.
- Clothing which is stained, torn or ripped.
- Bare feet

# FCCLA Code of Conduct for Region STAR Events

FCCLA members and advisers should follow the following guidelines while attending a Georgia FCCLA sponsored event:

1. Member/Competitor's behavior always should be such that it reflects a positive, professional image of you, your chapter, your state and the organization.
2. Members/Competitors shall keep their adult advisers always informed of their activities and whereabouts.
3. Local advisers will be responsible for their Members/Competitor s' conduct.
4. Members/Competitors will attend the Competitor Orientation and Competition.
5. Members/Competitor s will be prompt and prepared for all activities.
6. The dress code will be enforced at all times. (The Dress Code is listed in the Adviser Guide.)
7. Any accidents, injuries or illnesses should be reported to the adult chaperone, chapter adviser, Region Adviser or State Adviser/Executive Director immediately.
8. Inappropriate physical conduct is not allowed and will be subject to disciplinary action.
9. If a student is found responsible for stealing or vandalism, the student and his/her parents/guardians will be expected to pay all damages.
10. Members/Competitor s attending the FCCLA Conference may not purchase, possess, consumer or be under the influence of alcohol or illegal drugs at any time. Violators will be subject to disciplinary action.
11. Smoking, vaping, or the possession of tobacco, is not allowed.
12. Members/Competitor s violating or ignoring any of the conduct rules will subject their entire chapter delegation to being unseated and their candidates or competitive events contestants (if applicable) being disqualified. Individual Members/Competitor s who disregard the rules will be subject to disciplinary action and be sent home at their own expense. In the case of student Members/Competitor s, parents/guardians will be notified.

# Region STAR Events Recognition

Each student registered by the regular registration deadline will receive a certificate with their name and a sticker depicting a Gold, Silver or Bronze rating.

Process to return scoresheets: Score sheets may be picked up by the adviser only at the end of all event competitions. If you do not wish to wait on score sheets they will be scanned and emailed to the primary adviser on Monday, February 14, 2022.

The top two individuals/teams from each event category will be eligible for State STAR Events Competition, providing the score is in the SILVER or GOLD rating.

Multiple teams/individuals may receive a GOLD or SILVER rating and not be placed in 1<sup>st</sup> or 2<sup>nd</sup> for their level of competition. This is due to the National FCCLA STAR Events Rubrics.

Teams/Individuals that receive a score of 90 and above will receive Gold. Teams/Individuals that receive a score of 70-89.99 will receive Silver. Depending on the actual score of each competitor will determine the top 2 of each STAR Event.

The list of competitors advancing to the State STAR Events will be available on the Georgia FCCLA website by the Tuesday following the Region STAR Events at the latest.

## Frequently Asked Questions

Q: How many STAR Events entries can we have per chapter?

A: *One entry per category per chapter per event.*

Q: I have a member who backed out after the deadline, what can I do?

A: *You can substitute another member through the system or contact the Region Adviser to drop the student. No refunds will be given after the registration deadline. Events may not be changed after the deadline.*

Q: Can my student compete in more than one event?

A: *Students may compete in only one STAR event. The three Online STAR Events – Chapter Website, Digital Stories for Change, and Instructional Video Design – are considered STAR events.*

Q: What should I wear for my presentation?

A: *See the event guidelines to see if a costume is allowed. Otherwise, the dress code approved by the Georgia FCCLA Board of Directors must be followed.*

Q: Can my students wear costumes in their STAR Event?

A: *See individual event guidelines.*

Q: My student has another commitment (band competition, basketball tournament, etc.), can they compete at an earlier/later time?

A: *Competition times are randomly assigned, so exceptions can't be guaranteed. Competitions should be taken seriously and considered a priority.*

# Check List to Prepare for Region STAR Events

- Set chapter deadlines for competition registration and payment
- Secure transportation to the Region STAR Events site
- Determine student cost to attend with your chapter, including competition (registration) fees, meals, travel, etc.
- Provide students with necessary conference information, including cost
- Send a letter to parents with event details
- Discuss dress code requirements with students
- Collect student payment before registration deadline
- Register all students for the conference by the deadline
- Print e-mailed invoice and check, double-check, triple-check for accuracy
- Submit invoice to bookkeeper for payment
- Mail payment to Georgia FCCLA
- Ensure all Multiple Release Forms are properly completed, bring copies with you to the Region STAR Events competition – these forms will not be collected, keep copies with the adviser during the day
- Discuss State Leadership Conference information with students, so they are prepared if they qualify

# Appendix A – Multiple Release Form

Georgia FCCLA Multiple Release Form for Region STAR Events 2022

School \_\_\_\_\_ Adviser \_\_\_\_\_

Please have student attendees and their parents/guardians read and complete this multiple-part form. Information about dress code and code of conduct is included on the Georgia FCCLA website events page: [www.gafcla.com](http://www.gafcla.com). Retain a copy for your records.

**ADVISERS, MEMBERS AND PARENTS: THERE ARE 17 LINES TO BE COMPLETED, PLEASE MAKE SURE TO SIGN ALL PORTIONS OF THE RELEASE FORM.**

**MEDICAL RELEASE/AGREEMENT TO ACCEPT FINANCIAL RESPONSIBILITY:** The undersigned, being the parent or guardian of \_\_\_\_\_ and having legal custody and who resides with me/us do give consent to any X-ray, examination, anesthetic, dental, medical or surgical diagnosis or treatment, and hospital care to be rendered to the minor under the general or special supervision and on the advice of any dentist, physician or surgeon licensed to practice in the State of Georgia or in a state on the itinerary of an activity sponsored by FCCLA I/we further agree that I/we will assume all expenses involved in such medical/ dental procedures and will not hold Georgia FCCLA or its representatives liable for said expenses.

List any medical/dental conditions that a medical doctor/dentist should be made aware of:  
1 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any allergies that a medical doctor/dentist should be made aware of:  
2 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Family Physician: Name 3 \_\_\_\_\_

Address 4 \_\_\_\_\_ Phone 5 \_\_\_\_\_

Parent's/Guardian's Signature 6 \_\_\_\_\_ Dated 7 \_\_\_\_\_

Emergency Contact Name 8 \_\_\_\_\_ Phone 9 \_\_\_\_\_

**LIABILITY:** The undersigned being the parent or guardian of student named above hereby agrees to release the Georgia Department of Education, Georgia FCCLA, its representatives, agents, servants, and employees from liability for injury to the said minor resulting from any cause whatsoever occurring to the said minor at any time while attending a conference or meeting of Georgia FCCLA, including travel to and from said meeting, excepting only such injury or damage resulting from the willful acts of such representatives, agents, servants, and employees.

Parent's/Guardian's Signature 10 \_\_\_\_\_ Dated 11 \_\_\_\_\_

**CODE OF CONDUCT AND DRESS CODE:** Students are to conduct themselves in accord with exemplary standards of ethics and behavior, including zero tolerance for any actions that violate any civil or criminal codes. Students found to be in violation of any laws, regulations or policies established for the FCCLA event they are attending will be subject to disciplinary action and prosecution. Their parents or guardians and school officials will be notified and must remove the student from the event. Dress is to reflect the FCCLA image and to follow guidelines for specific events. The FCCLA Code of Conduct and Dress Code is available online at [www.gafcla.com](http://www.gafcla.com). Reading and understanding completely the policies, practices, and procedures that will serve to govern the conduct and attire of persons attending an FCCLA event, I do hereby agree to follow said policies, procedures, and practices and abide by any consequences of any violations.

12 \_\_\_\_\_ 13 \_\_\_\_\_  
Signature of FCCLA Member Date Signature of Parent/Guardian Date

**MEDIA RELEASE:** I release to the Georgia Department of Education and Georgia FCCLA the unlimited right to reproduce, copy, publish, or otherwise use in any reasonable way for any informational or educational purpose the following: Image (photo or video), Voice, Quote or written material.

14 \_\_\_\_\_ 15 \_\_\_\_\_  
Signature of FCCLA Member Date Signature of Parent/Guardian Date

**SOCIAL MEDIA:** Georgia FCCLA respects the rights of its members to use social media. Members that use social media must remember that any information posted while attending a Georgia FCCLA event is reflective of the entire FCCLA community and, as such, is subject to the same behavioral standards set forth on the website. I will represent Georgia FCCLA in the best manner possible.

16 \_\_\_\_\_ 17 \_\_\_\_\_  
Signature of FCCLA Member Date Signature of Parent/Guardian Date

# Appendix B – COVID Waiver

## Emergency Contact Form

Student Member's Name: \_\_\_\_\_

Chapter/School: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Cell #: \_\_\_\_\_



## Waiver of Liability Relating to Coronavirus/COVID-19

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is reported to be extremely contagious. The state of medical knowledge is evolving, but the virus is believed to spread from person-to-person contact and/or by contact with contaminated surfaces and objects, and even possibly in the air. People reportedly can be infected and show no symptoms and therefore spread the disease. The exact methods of spread and contraction are unknown, and there is no known treatment, cure, or vaccine for COVID-19. Evidence has shown that COVID-19 can cause severe and potentially life-threatening illness and even death.

Georgia FCCLA cannot prevent chapter members from becoming exposed to, contracting, or spreading COVID-19 while participating in a Georgia FCCLA sanctioned event or being on the event premises. It is not possible to prevent the presence of the disease. Therefore, if your student chooses to participate in the Event or be on the event premises, he/she may be exposing himself/herself to and/or increasing their risk of contracting or spreading COVID-19.

**ASSUMPTION OF RISK:** I have read and understood the above warning concerning COVID-19. I hereby choose to accept the risk of contracting COVID-19 for my student member to participate in the Event and be on the event premises. These services are of such value to my student member that we accept the risk of being exposed to, contracting, and/or spreading COVID-19 in order to participate in the Event and be on the event premises in person.

**WAIVER OF LAWSUIT/LIABILITY:** I hereby forever release and waive my right to bring suit against Georgia Family, Career and Community Leaders of America, Inc. and its owners, officers, directors, managers, officials, trustees, agents, employees, or other representatives in connection with exposure, infection, and/or spread of COVID-19 related to participating in the Event and being on the event premises. I understand that this waiver means I give up my right to bring any claims including for personal injuries, death, disease or property losses, or any other loss, including but not limited to claims of negligence, and give up any claim I may have to seek damages, whether known or unknown, foreseen or unforeseen.

**CHOICE OF LAW:** I understand and agree that the law of the State of Georgia will apply to this contract.

**I HAVE CAREFULLY READ AND FULLY UNDERSTAND ALL PROVISIONS OF THIS RELEASE, AND FREELY AND KNOWINGLY ASSUME THE RISK AND WAIVE MY RIGHTS CONCERNING LIABILITY AS DESCRIBED ABOVE.**

I am the parent or legal guardian of the minor named above (Student Member). I have the legal right to consent to and, by signing below, I hereby do consent to the terms and conditions of this Release.

Parent/Guardian Signature \_\_\_\_\_

Parent/Guardian Name (Printed) \_\_\_\_\_

Date \_\_\_\_\_