



Georgia FCCLA
State Leadership Conference
Advisers Guide
2022

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General Information

State Leadership Conference Description: While attending the Georgia FCCLA State Leadership Conference, students will have the opportunity to expand their leadership potential and develop skills for life planning, goal setting, problem solving, decision making and interpersonal communication necessary in the workforce. Activities at the conference will include personal and professional development workshops, competitive events, and motivational general sessions.

Objective: To provide a learning environment that challenges FCCLA members' intellectual potential; nurtures personal development through the teaching of leadership skills and community values; and prepares them to pursue their goals, live a healthy life, and be responsibly, involved citizens.

Date: Thursday, March 24th – Saturday, March 26th, 2022

Location: The Classic Center in Athens, GA

Cost:

Registration	Early Bird Cost	Regular Cost	Late Cost
Deadline	March 1 st	March 3 rd	After March 3 rd
Registration Package <ul style="list-style-type: none"> Registration Materials [See Below] Ticket to Gala (Friday) Meal ticket for Friday Lunch (Friday) 	\$85	\$100	\$130
Basic Registration <ul style="list-style-type: none"> Registration Materials [See Below] 	\$55	\$70	\$130
Awards Session (Saturday) For Parents/Guardians	\$5	\$5	\$20
Lunch Ticket for Friday (if not purchased through the Package Deal)	\$15	\$20	\$25
Gala Tickets for Friday (if not purchased through the Package Deal)	\$30	\$40	\$60
Competitions: State Events	\$10	\$10	N/A
Competitions: Statesman and Distinguished Statesman	\$10	\$10	N/A
Competitions: Online Proficiency Exams	\$10	\$10	N/A
2022 State Leadership Conference T-shirt	\$10/\$12	\$10/\$12	N/A

Registration Materials includes:

- Attendee Certificates, Conference Programs, Attendee Name Badges with Ribbons (if applicable)
- All Sessions (Opening Session, Business Session, Recognition Session and Closing/Awards Session)
- Admission to the Georgia FCCLA Foundation Event
- Access to the Career and Trade Expo and Leadership Workshops on Day #2 (Friday)
- Georgia FCCLA Black Polo

Attendees Qualifications

- All affiliated, paid FCCLA members are eligible to attend the State Leadership Conference.
- Chapter advisers, parents, alumni, local administrators, teacher educators are eligible to attend.
- Every person attending the State Leadership Conference **MUST** be registered and paid and have a name badge to enter any session.

Chaperone Ratio

A ratio of one adult for every 4 members is recommended. A male chaperone is required for male students. In the event your county has a different chaperone policy, your county's policy should be followed. When attending Georgia FCCLA conferences and events, advisers are expected to provide adequate supervision for his/her students. All chaperones must follow the Georgia FCCLA code of conduct. Chaperones are expected to attend all workshops or meetings with the members and advisers.

Attendee Information Needed for Registration

1. Polo Size (Small – 4XL)
2. Registration Type – Registration Package or Basic Registration
3. Competitive Events
 - a. STAR Events
 - b. State Events
 - c. Statesman / Distinguished Statesman Exam
 - d. Online Proficiency Exam
4. Optional: Conference T-shirt Size
5. Additional Items:
 - a. Voting Delegate (1 per chapter)
 - b. Courtesy Corps

Required Forms for Registration

- Multiple Release Form – One (1) per attendee
- Georgia FCCLA COVID Waiver – One (1) per attendee
- Certification Form – One (1) per chapter
- Chapter Adviser Responsibility Form – One (1) per Adviser

Registration Deadlines

- Early Bird Registration Deadline – March 1st @ 11:59 PM
- Regular Registration Deadline – March 3rd @ 11:59 PM
- Last Registration Ends – March 5th @ 11:59 PM
 - Per the Board of Directors Policy and Procedures Manual, Late Registration is available 48 hours after the posted regular registration deadline.
 - To Register Late, please email Caitlin Roberson at croberson@gafccla.com
- Payment Postmark Date – March 10th

Registration Link

Registration will open on Monday, January 10th, 2022

Payments

Payment Postmark Deadline

March 10th, 2022

Checks

Checks can be made out to Georgia FCCLA and mailed to
P.O. Box 840
Bogart, GA 30622

Credit Card Payments

Please email Caitlin Roberson, croberson@gafcccla.com, to request a credit card invoice. There will a 3% credit card transaction fee added to all credit card invoices. Invoices are created through Quickbooks.

Registration Refunds

NO registration refunds will be processed after the registration deadline.

Early Bird Deadline is March 1st, 2022

Regular Registration Deadline is March 3rd, 2022

Tentative Schedule

Thursday, March 24th, 2021

11:00 AM – 12:00 PM	State Officer and National Officer Luncheon
12:30 PM – 4:00 PM	Conference Registration
1:00 PM – 3:00 PM	Georgia FCCLA Foundation Event
1:00 PM – 4:00 PM	FCCLA Store
2:00 PM – 3:00 PM	Statesman and Distinguished Statesman Exam
1:30 PM – 4:00 PM	Knowledge Bowl Elite Eight – Knockout Rounds
2:30 PM – 3:00 PM	Voting Delegate Orientation
3:00 PM – 4:00 PM	Statesman and Distinguished Statesman Exam
3:15 PM – 5:30 PM	State Officer Candidate Speeches
6:00 PM – 6:15 PM	Usher Meeting
6:15 PM – 6:30 PM	Opening Session – Reserved Seating
6:30 PM	Opening Session - Doors Open for General Admission
7:00 PM – 9:00 PM	Opening Session
9:30 PM – 10:00 PM	Region Meetings

Friday, March 25th, 2021

8:00 AM – 9:00 AM	Evaluator Check-In for Competitions
9:00 AM – 3:00 PM	FCCLA Store
9:00 AM – 3:00 PM	Career and Trade Expo
9:00 AM – 3:00 PM	STAR Events Competitions
9:00 AM – 3:00 PM	State Event Competitions
9:00 AM – 9:45 AM	Workshop #1
10:00 AM – 10:45 AM	Workshop #2
11:00 AM – 1:00 PM	Boxed Lunch Pick-Up
1:00 PM – 2:00 PM	Statesman and Distinguished Statesman Exam
1:00 PM – 1:45 PM	Workshop #3
2:00 PM – 2:45 PM	Workshop #4
2:30 PM – 3:00 PM	Business Session – Voting Delegates Check-In
3:00 PM – 4:00 PM	Business Session
4:00 PM – 4:30 PM	Say Yes to FCS – FCS Educator Signing Event
5:00 PM – 6:00 PM	Alumni and Guest Reception (Invitation Only Event)
6:00 PM – 6:15 PM	Recognition Session - Usher Meeting
6:15 PM – 6:30 PM	Recognition Session – Reserved Seating
6:30 PM – 7:00 PM	Recognition Session – Doors Open for General Admission
7:00 PM – 9:00 PM	Recognition Session
9:00 PM – 11:00 PM	Gala

Saturday, March 26th, 2021

8:00 AM – 9:00 AM	Adviser Breakfast
9:00 AM – 9:15 AM	Awards and Closing Session – Usher Meeting
9:15 AM – 10:00 AM	Awards and Closing Session – Doors Open / Competitive Events Seating
10:00 AM – 12:30 PM	Awards and Closing Session
12:30 PM – 1:00 PM	National STAR Events Advancers Meeting
2:00 PM – 3:30 PM	2022-2023 State Executive Council Meeting

*** Schedule is Subject to Change ***

Hotel Information

Hotel Registration Deadline: March 9th, 2022

- Lodging arrangements are the responsibility of each individual chapter.
- Listed on the next page are the Athens hotels that have blocks of rooms reserved for our State Leadership Conference.
- These rooms are available on a first come, first served basis.
- No transportation will be provided by Georgia FCCLA to and from the hotels.
- Members should be informed about telephone, movie costs, room service and other incidentals costs prior to their stay for our State Leadership Conference.
- The Georgia Motel/Hotel Fee is included in the “Taxes and Fees” Section of the Booking Summary.

Book Your Room(s)

Use the [Athens Convention and Visitor’s Bureau Official Housing Portal](#). All reservations must be submitted through the Online Housing System. Please do not call the hotel directly to make reservations, changes, or cancellations.

Upon making a reservation, you will be required to provide a credit card in order to confirm the booking. Please note that credit card will only be used to guarantee your reservation. Payment on the card will not be processed until arrival to the hotel and will still be needed for incidentals should you be paying by school issued check for your room. Failure to provide a valid credit card may result in cancellation of your reservation.

If you are planning to pay by check and/or providing tax-exempt form(s), you can then call the hotel directly after you have received your room confirmation number to inquire about the accurate total for your reservation.

Reservations must be made by **March 9th, 2022** to be within the FCCLA room block. After this date, the group rate is not guaranteed. Cancellations must be made prior to **March 19th, 2022** to avoid potential penalties.

Should you have any questions or concerns regarding your reservation, please call the Athens Convention and Visitors Bureau at 706-357-4579 or email at Housing@VisitAthensGA.com . Their office is available from 9:00 AM to 5:00 PM Monday through Friday EST.

[Tax Exempt Forms](#) and correct payment will need to be brought to the hotel upon check-in or you may send the completed form along with the check (if using as payment method) for your hotel stay to the hotel directly (ATTN: Sales Dept) No hotel payments should be sent to Georgia FCCLA.

Information Needed When Booking

- Contact Information – First & Last Name, Address, Phone Number, Email
- Guest Information – First & Last Name of Guest, Guest Email Address
- What School are Representing?
- In case of an emergency, please list your Principal’s Name and Contact Number
- Credit Card Information – Card Type, Card Number, Expiration and Cardholder’s Name
- Estimated Time of Arrival

<p>Hyatt Place Downtown / Athens 412 North Thomas Street – 0.1 mile from event Rate: \$159.00 + tax</p> <ul style="list-style-type: none"> - Standard King with Pullout Sofa - Standard 2 Queen Beds 	<p>Holiday Inn Express 513 West Broad Street – 0.7 miles from event Rate: \$119.00 + tax</p> <ul style="list-style-type: none"> - Standard King - Standard 2 Queen Beds
<p>Hilton Garden Inn Athens Downtown 390 Washington Street – 0.1 mile from event Rate: \$175.00 + tax</p> <ul style="list-style-type: none"> - Standard King - Standard 2 Queen Beds 	<p>Wingate by Wyndham 255 North Avenue – 1.1 miles from event Rate: \$118.00 + tax</p> <ul style="list-style-type: none"> - Standard Double
<p>Homewood Suites by Hilton 750 East Broad Street – 0.3 mile from event Rate: \$169.00 + tax</p> <ul style="list-style-type: none"> - King Suite with Pullout Sofa Bed 	<p>Best Western Athens 170 N. Milledge Avenue – 1.2 miles from event Rate: \$159.00 + tax</p> <ul style="list-style-type: none"> - Standard King - Standard 2 Queen Beds
<p>Graduate Athens 295 East Dougherty Street – 0.3 mile from event Rate: \$149.00 + tax</p> <ul style="list-style-type: none"> - Standard King - Standard 2 Queen Beds 	<p>Hampton Inn 2220 West Broad Street – 2.3 miles from event Rate: \$143.00 + tax</p> <ul style="list-style-type: none"> - 2 Double Beds
<p>Hotel Indigo – Athens 500 College Avenue – 0.3 mile from event Rate: \$168.00 + tax</p> <ul style="list-style-type: none"> - Standard King - Standard 2 Queen Beds 	<p>Candlewood Suites 156 Classic Road – 8.7 miles from event Rate: \$131.00 + tax</p> <ul style="list-style-type: none"> - Standard King - Standard 2 Queen Beds
<p>Spring Hill Suites Athens Downtown 220 South Hull Street – 0.6 mile from event Rate: \$175.00 + tax</p> <ul style="list-style-type: none"> - Standard King with Pullout Sofa - Standard 2 Queen Beds 	

Dress Code

FCCLA Members are expected to display a professional image at all functions. Members should always be respectful to administrators, exhibitors, parents, advisers, and other FCCLA members. Advisers will ensure that students always look professional and in appropriate attire. Students in inappropriate clothes will be asked to change clothes before returning to the State Leadership Conference. In keeping with all guidelines and standards of National FCCLA, the following will be enforced for State Leadership Conference and State Competitions.

Day #1 – Thursday, March 24th, 2022

Activity	Attire
Arrival to Hotel Statesman Testing Foundation Event	Neat jeans (no holes, rips, or tears), black or khaki pants Chapter T-shirt or other appropriate shirt Shoes – No Flip Flops
Knowledge Bowl Semi Finals Voting Delegate Orientation State Officer Candidate Speeches Opening Session Region Meetings	Professional white or black shirt Black bottoms or Sheath Dress (no more than 2 in. above knee) <ul style="list-style-type: none"> - Slacks - Skirt (no more than 2 in. above knee) Shoes, black preferred. No Flip Flops. Appropriate Neck ware (See Note on next page) Red Blazer is strongly encouraged, but is not required

Day #2 – Friday, March 25th, 2022

Activity	Attire
STAR Events Runner Orientation Career and Trade Expo Workshops Say Yes to FCS Event Business Session Recognition Session (not attending Gala)	Professional white or black shirt Black bottoms or Sheath Dress (no more than 2 in. above knee) <ul style="list-style-type: none"> - Slacks - Skirt (no more than 2 in. above knee) Shoes, black preferred. No Flip Flops. Appropriate Neck ware (See Note on next page) Red Blazer is strongly encouraged, but is not required
Baking & Pastry & Culinary Arts STAR Culinary Arts State Events	Appropriate Chef's Attire <ul style="list-style-type: none"> - See competition guidelines for more details
STAR Events Competitions	Professional white or black shirt Black bottoms or Sheath Dress (no more than 2 in. above knee) <ul style="list-style-type: none"> - Slacks - Skirt (no more than 2 in. above knee) Shoes, black preferred. No Flip Flops. Appropriate Neck ware (See Note on next page) Red Blazer is strongly encouraged, but is not required <i>*** Costumes are allowed with specific STAR Events competitions. Please refer to the Competitive Events Guide for allowable competition elements ***</i>
Recognition Session (attending Gala)	Dress shirt, necktie, blazer or suits, slacks, dress shoes and socks; tuxedo is optional Dressy dress (must be fingertip length) or pantsuit, dress shoes. No cleavage, bare midriffs, or bare backs extending below the waist.

Day #3 – Saturday, March 26th, 2022

Activity	Attire
Awards & Closing Session National STAR Events Meeting	Professional white or black shirt Black bottoms or Sheath Dress (no more than 2 in. above knee) <ul style="list-style-type: none"> - Slacks - Skirt (no more than 2 in. above knee) Shoes, black preferred. No Flip Flops. Appropriate Neck ware (See Note below) Red Blazer is strongly encouraged, but is not required
Departure – Travel Home	Neat jeans (no holes, rips, or tears), black or khaki pants Chapter T-shirt or other appropriate shirt Shoes – No Flip Flops

Advisers, Chaperones and Guests

Activity	Attire
All Conference Activities	Business Professional Jeans, t-shirts and athletic wear are not acceptable attire.

Note:

Neck ware options:

- Neck ware from the official emblematic supplier
- Black or red tie
- Black or red bow tie
- Single strand of pearls
- Red, black, or white scarf, or
- No neck ware

Inappropriate Attire:

The following should not be worn to any FCCLA activity or event:

- Clothing and accessories which are sexually suggestive, which advertise drugs, alcohol, or tobacco products or display profanity.
- See-through, tight-fitting, spaghetti straps, strapless, extremely short, or low-cut blouses/tops/dresses/skirts
- Pants or skirts that are worn below the hip bone; no undergarments may be showing
- Spandex, leggings, stirrup pants, leotards, short shorts, cutoffs, or pajamas. If legging are worn, shorts/skirt/dress must be an appropriate length over leggings.
- Clothing which is stained, torn, or ripped.
- Bare feet

FCCLA Code of Conduct

Delegates/Attendees behavior should be such that it reflects a positive, professional image of themselves, their chapter, their state association, and the organization. FCCLA members and advisers should follow the following guidelines while attending Georgia FCCLA sponsored events:

1. Delegates/Attendees must wear identification badges to all conference sessions. Delegates/Attendees should remove their name badges when outside of the hotel, conference area, or convention center.
2. Delegates/Attendees will attend all sessions, activities, and workshops.
3. Delegates/Attendees shall refrain from using inappropriate or profane language at all times when attending conference activities.
4. Delegates/Attendees shall refrain from verbal, physical or sexual harassment, hazing, or name-calling.
5. Delegates/Attendees shall respect the rights and safety of other hotel guests and conference attendees.
6. Delegates/Attendees shall not possess, purchase, consume, or be under the influence of alcoholic beverages, narcotics, or weapons in any form at any time under any circumstances. Violators will be subject to disciplinary action.
7. Delegates/Attendees shall refrain from gambling, playing cards, dice, or games of chance for money or other things of value.
8. Use or possession of tobacco products including vapes by Delegates/Attendees is prohibited at all FCCLA functions.
9. Delegates/Attendees must always adhere to the mandatory dress code. If a dress code infraction is documented that documentation will be shared with the adviser and adviser's administration.
10. Delegates/Attendees will not dress or behave in a manner that can be interpreted as sexually explicit.
11. Delegates/Attendees shall keep their advisers/chaperones always informed of their activities and whereabouts.
12. No delegate shall leave the conference premises, including their hotel, and the convention center, unless permission has been received from their adviser/chaperone.
13. Delegates/Attendees should be prompt and prepared for all activities
14. Delegates/Attendees should be financially prepared for all activities.
15. Delegates/Attendees will spend night at their reserved hotel and in their assigned hotel room. Guests are not permitted in student hotels rooms after curfew.
16. 11:30 PM curfew will be enforced. Delegates are required to be in their assigned hotel room during curfew hours. Quiet hours will be observed after curfew. Delegates are expected to be respectful of other hotel guests.
17. Delegates/Attendees are not permitted in sleeping rooms with members of the opposite sex, unless accompanied by an official chaperone.
18. Any accidents, incidents, injuries, illnesses should be reported to the adult chaperone/adviser or the State Adviser/Executive Director immediately.
19. If a Delegate/Attendee is found responsible for stealing, the student and his/her parents/guardians will be expected to pay for all damages.
20. There shall be no defacing or public or private property. Any damages to any property or furnishing in the hotel rooms, convention center or any other area must be paid for by the individual or chapter responsible.
21. FCCLA Chapters and Advisers will be responsible for their delegate's conduct.

Delegates/Attendees violating or ignoring any of the conduct rules will subject their entire chapter delegation to being unseated and their candidates or competitive events contestants (if applicable) being disqualified. Individual delegates who disregard the rules will be subject to disciplinary actions and be sent immediately at their own expense and parents/guardians will be notified.